

PARISH COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Meeting held on Tuesday 10th July 2007 at the Parish Council Centre, Church Road, Wrockwardine Wood at 7pm.

PRESENT: Cllr's K.R. Watkins – Chair, J. Thompson – Vice Chair, L.T. Brayne, K. Hanmer, M. Hanmer, D. Pearce, N.L. Pickering, H. Smith and C.F. Smith.

IN ATTENDANCE: Mr. J.S. Uppal, T & W Councillor Bob Groom and 3 members of the public.

07/1439 APOLOGIES FOR ABSENCE

RESOLVED to accept apologies from Cllr. F. Peaceful who is in hospital and Cllr. S.A. Watkins who is attending a meeting in Madeley.

07/1440 DECLARATIONS OF INTEREST

There were no declarations of interest in any item specified on the agenda.

07/1441 PUBLIC SESSION

Before the public session began, the Chair presented the gift of a clock to Mr. J. S. Uppal to thank him for his services to the Council and community in his role of Councillor for the Parish from 1988 – 2007.

- a) A resident expressed concerns about trees from the churchyard overhanging the footpath on Church Road. The resident also expressed concerns that the churchyard has not been maintained adequately and is now very overgrown. The Clerk explained that the gardener has had problems with machinery breaking down and the bad weather, but has now purchased a powerful sit on mower and will be tidying up the area over the next two weeks.
- b) A resident asked if there were any further developments on traffic improvement on Church Road. It was AGREED to invite Nick Kitchen to our meeting in September to give us an update on developments.
- c) A resident informed members that sheds have been broken into at Viewlands Drive.
- d) A resident said that there were serious flooding problems at Stanmore Drive because the drainage pipes are not of a sufficient size to deal with heavy rain. Telford & Wrekin Councillor Bob Groom said that an officer has been to assess the problem and Keith Smith is investigating this matter further. Cllr. C. F. Smith said that there have been problems across the whole of the area with the recent bad weather..

07/1442 The Minutes of the Parish Council Meeting held on Tuesday 12th June 2007 were confirmed as a correct record and signed by the Chair.

07/1443 The Minutes of the Finance Committee Meeting held on 3rd July 2007 and the recommendations made were approved by the Full Council. The Minutes were signed by the Chairman of the Finance Committee.

07/1444 The Minutes of the Planning/Working Committee Meeting held on 4th July 2007 were received and accepted by the Full Council.

07/1445 CORRESPONDENCE

The following listed correspondence was copied to members:

- a) A letter was received from Telford & Wrekin Council Planning Department in response to our concerns about residents at Mafeking Drive changing the use of their front gardens to parking area and using the public path as an access road. The letter advises that planning permission was not required for this change of use and that the Council's Rights of Way Officer should respond separately on this issue. It was agreed to write to Andrew Careless and ask him to visit the site.
- b) A letter was received from Wrockwardine Parish Council inviting views on the possible development of the Allscott Sugar Beet Factory site to a complete village.
- c) A letter was received from the Traffic Commissioner informing us that our complaint about Arriva service No. 481 has been forwarded to Richard Hollis, Bus Compliance Manager to investigate the concerns raised.
- d) A letter was received from Shropshire Association of Local Councils informing members of the amendments to the Constitutional Review Body and inviting councillors to serve on the committee.
- e) An invitation was received from Cllr. Miles Hosken to the Civic Service on Sunday 22nd July at St. Michael's Church, Madeley. Cllr. Thompson agreed to attend.
- f) A letter was received from Telford & Wrekin Council regarding improving benefit take up for over 60's.
- g) A letter was received from Telford & Wrekin Council requesting nominations for the third Children and Young Peoples Active Involvement Awards Ceremony.
- h) A letter was received from Cllr. Andrew Eade, Leader of Telford & Wrekin Council seeking our views on what successes we have had with any joint working projects or any new ideas we may wish to raise.
- i) A copy of a letter by Malcolm Hine to Prime Minister Gordon Brown regarding Telford Railfreight was received for our information.
- j) A Statement of Licensing Policy – Consultation Document was received from Telford & Wrekin Council. Comments are required by 13th September 2007.
- k) Notification of Training Sessions were received from SALC on Freedom of Information Act on 3rd September and Budget & Precept Setting on 5th September at Shirehall.

Correspondence placed on the table

Wrekin Insight Newsletter. Clerks & Councils Direct Magazine. Telford & Wrekin CVC Newsletter
Local Council Review. Leaflets & Brochures.

07/1446 PAYMENTS TO BE ISSUED

Payments to be issued

010309	Inland Revenue	746.70	Tax & NI - June
010310	R.E. Bennett	165.00	Internal Audit
010311	British Telecom	97.27	Phone Line
010312	British Telecom	88.87	Alarm Line
010313	G.E. Commercial Finance	151.69	Stationery, Toilet Rolls Etc
010314	Midland News Assoc	85.77	Newsletter Distribution
010315	G. Regan	450.00	Churchyard Maintenance
010316	Madeley Print Shop	477.63	Newsletter Printing
010317	Initial Washroom Solutions	151.44	Sanitact & Nappy Units
010318	Shires Fire & Safety	39.46	Extinguisher Service
010319	Telford & Wrekin Services	29.38	Remove branches churchyard
010320	Telford & Wrekin Council	270.00	Election Costs
010321	Y. Taylor	162.51	Reimburse Petty Cash, Window Cleaning, Keep Fit Instructor Payment & Computer Anti Virus
010322	Y. Taylor	100.00	Petty Cash Account

RESOLVED – that all the above payments be approved.

07/1447 TO RECEIVE AND APPROVE A BALANCE SHEET FOR JUNE 2007

The balance sheet for June was tabled (copy attached to office Minutes.) **RESOLVED** – to approve and accept the balance sheet for June 2007.

07/1448 ANNUAL AUDIT – YEAR ENDING 31ST MARCH 2007

a) To approve the Statement of Accounts for year ending 31st March 2007

RESOLVED – to approve the Statement of Accounts for year ending 31st March 2007

b) To receive and approve the Annual Return for submission to UHY Hacker Young

RESOLVED – to approve the Annual Return, year ending 31st March 2007, for submission to UHY Hacker Young

c) To receive and approve the Annual Governance Statement for submission to UHY Hacker Young

RESOLVED – to approve the Annual Governance Statement, year ending 31st March 2007, for submission to UHY Hacker Young.

d) To receive and accept the Internal Auditors Report

RESOLVED – to receive and accept the Internal Auditors Report for year ending 31st March 2007

07/1449 NO SMOKING LAW

a) To discuss the No Smoking Law and to consider a request from Rev. Stafford to ban smoking in the churchyard.

It was AGREED that the Council are in agreement with Rev. Stafford that smoking should be banned from the churchyard. The Clerk was instructed to look into the possibility of purchasing notices that state '*Please refrain from smoking in the Churchyard*'

b) To consider the implementation of a No Smoking Policy.

The Clerk tabled a suggested No Smoking Policy for consideration. After discussion and a slight alteration it was **RESOLVED** – to adopt the policy. (Final copy attached to office minutes)

07/1450 OVERGROWN HEDGES

Cllr. M. Hanmer informed members that he has received complaints about overgrown grass verges in the alleyway between Church Road and Woodhouse Crescent. Cllr. Thompson said that the alleyway at Oakwood Drive is also overgrown with shrubs. It was AGREED to report these problems to Andrew Banham at Telford & Wrekin Council.

Cllr. C.F. Smith suggested that the Planning/Working Committee should consider entering into a partnership agreement with Telford & Wrekin Council to look after overgrown hedges, as the aforementioned problems are likely to increase in the next few years.

07/1451 ANY ITEMS OF INFORMATION OR ITEMS FOR THE NEXT AGENDA

It was AGREED to consider the lack of bus shelters on Church Road at the next meeting.

07/1452 DATE & VENUE OF THE NEXT MEETING

The next Full Council Meeting will be held on Tuesday 11th September 2007 in the Meeting Room, at 7pm.

The meeting closed at 8pm.

Signed.....
Chairman

Date.....