

FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Annual General Meeting held on Tuesday 13th May 2008 at the Parish Council Centre, Church Road, Wrockwardine Wood at 8.10pm.

PRESENT: Cllr's. L.T. Brayne, K. Hanmer, M.J. Hanmer, D. Pearce, D. Plant, H. Smith
C.F. Smith, J. Thompson, K. R. Watkins, S.A. Watkins and J.S. Uppal.

IN ATTENDANCE: CSO Strong and two members of the public.

Before the meeting commenced Cllr. K. Watkins awarded a grant to Crucial Crew.

08/1566 ELECTION OF A CHAIRMAN

Cllr. K.R. Watkins

It was proposed by Cllr. J. Thompson, seconded by Cllr. J.S. Uppal and **RESOLVED** unanimously that Cllr. K.R. Watkins be elected Chairman for the forthcoming twelve months.

08/1567 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. K.R. Watkins read out and signed the Declaration of Acceptance of Office of Chairman and took the Chair.

08/1568 APOLOGIES FOR ABSENCE There were no apologies.

08/1569 DECLARATIONS OF INTEREST AND REVIEW OF REGISTER OF INTEREST FORMS.

There were no declarations of interest in any item specified in the agenda. All members reviewed their Register of Interest Forms and made any necessary alterations. Altered forms will be forwarded to Telford & Wrekin Council's Monitoring Officer.

08/1570 ELECTION OF A VICE CHAIRMAN

Cllr. J. Thompson

It was proposed by Cllr. J.S. Uppal, seconded by Cllr. D. Pearce and **RESOLVED** unanimously that Cllr. J. Thompson be elected Vice Chairman for the forthcoming twelve months.

08/1571 ELECTION OF COMMITTEES

a) Finance Committee

RESOLVED – that the Finance Committee will consist of Cllr's. K. Hanmer, C.F. Smith, H. Smith, K.R. Watkins and S.A. Watkins.

b) Allotment Committee

RESOLVED – that the Allotment Committee will consist of Cllr's. K. Hanmer, M. Hanmer, D. Pearce, D. Plant, J. Thompson and J.S. Uppal.

c) Planning/Working Committee

RESOLVED – that the Planning/Working Committee will consist of Cllr's. K. Hanmer, M. Hanmer, D. Pearce, C.F. Smith, H. Smith and S.A. Watkins.

d) Christmas Party Committee

RESOLVED – that the Christmas Party Committee will consist of Cllr's K. Hanmer, D. Pearce, H. Smith, J. Thompson and S.A. Watkins.

e) Election of representatives to the Bus User Group

RESOLVED – that Cllr's J. Thompson and S.A. Watkins be elected as representatives to the Bus User Group.

08/1572 ELECTION OF REPRESENTATIVES TO SALC – WREKIN AREA COMMITTEE

RESOLVED – that Cllr's. J. Thompson, S.A. Watkins & K. Hanmer be elected as representatives to Wrekin Area Committee.

08/1573 ELECTION OF REPRESENTATIVES TO THE NORTH TELFORD PARISH PATHS PARTNERSHIP

RESOLVED – that Cllr's. C.F. Smith and S.A. Watkins be elected as representatives to the North Telford Parish Paths Partnership.

08/1574 The Minutes of the Parish Council Meeting held on Tuesday 8th April 2008 were confirmed as a correct record and signed by the Chair.

08/1575 The Minutes of the Planning/Working Committee Meeting held on 18th April 2008 were accepted by the Full Council.

08/1576 CORRESPONDENCE

The following listed correspondence was copied to members:

- a) Invitation from Telford & Wrekin Council to the Annual Council Meeting and Mayor Making Ceremony on Thursday 22nd May 2008 at Oakengates Theatre at 6.30pm.
- b) Ethical Standards Bulletin – Spring 2008 and details of the process for complaining about conduct and standards of behaviour of local councillors.
- c) Information from Telford & Wrekin Council on including the collection of shredded paper in their kerbside collection service.
- d) Notice of SALC Wrekin Area Committee AGM on 12th June at the Parish Council Centre at 7pm.
- e) Information from Fiona Hankin, on FAIRshare Credit Union.
- f) Notice of consultation from Telford & Wrekin Council regarding the adoption of Schedule 4 of the Environmental Protection Act 1990 with regards to Abandoned Shopping & Luggage Trolleys. The consultation will run between 28th April and 29th June 2008.
- g) Letter from Severn Hospice including an invitation to join one of their guided tours.

Correspondence placed on the table

Invitation from Shropshire Star to design a garden for Shrewsbury Flower Show. Invitation from NALC to the Annual Conference on 22nd May. West Midlands Regional Assembly – Speaking Out

Magazine. Telford & Wrekin Council for Voluntary Service Newline Magazine. Acas News. Telford & Wrekin Council – Sports Advisory Council Meeting Agenda for 21st May. Local Council Review Magazine. Local Councils Update. Clerks & Councils Direct Magazine. Leaflets & Brochures

08/1577 PAYMENTS TO BE ISSUED

Payments issued outside the meeting to be confirmed

010451	British Telecom	81.47	Phone, Alarm & Internet
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Payments to be issued

010452	HM Revenue & Customs	703.63	Tax & NI – April
010453	Allianz Insurance	1820.03	Annual Insurance
010454	Telford & Wrekin Council	26.58	Annual Postage for Plans.
010455	Lockely Security	39.95	Keyholding 18/02 – 16/03
010456	Y. Taylor	89.28	Petty Cash
010457	T & W Council – Crucial Crew	100.00	Grant
010458	Samaritans	150.00	Grant
010459	Oak Youth Summer School	100.00	Grant
010460	npower	128.91	Electric 23/01 – 28/04

RESOLVED – that all the above payments be approved.

08/1578 TO RECEIVE AND APPROVE A STATEMENT OF ACCOUNTS FOR APRIL

A Statements of Accounts for April 08 was tabled (copy attached to office Minutes). **RESOLVED** – to approve and accept the Statement of Accounts for April 08.

08/1579 ANNUAL AUDIT – YEAR ENDING 31ST MARCH 2008

Notice of the Annual Audit for year ending 31st March 2008 was received from Mazars. The Annual Return has to be completed by 31st July 2008. Notice of the Audit will be advertised on the Parish Council notice board from 7th July 2008.

08/1580 ANNUAL INSURANCE REVIEW

It was **RESOLVED** that the insurance cover is adequate for 2008/09. Further **RESOLVED** that the Clerk should obtain an alternative quote to try and reduce the premium of £1820.03.

08/1581 FINANCIAL RISK ASSESSMENT

The Financial Regulations and Internal Controls that are in place were revised and it was **RESOLVED** that they are adequate.

08/1582 STANDING ORDERS

RESOLVED – that no changes to Standing Orders are necessary.

08/1583 HOLY TRINITY CHURCHYARD

The Clerk informed members that the Trade Refuse Contract that we agreed to enter into to remove waste from Holy Trinity Churchyard from 1st December 07 – 31st March 08 at a cost of £181.19 has not been implemented and we have not been charged to date.

The Trade Refuse Contract for removal of waste from Holy Trinity Churchyard from 1st April 2008 to 31st March 2009 will cost £495.40.

RESOLVED – to enter into a Trade Refuse Contract with Telford & Wrekin Services for the removal of waste from Holy Trinity Churchyard from 1st April 2008 – 31st March 2009 at a cost of £495.40.

08/1584 TO CONSIDER THE TRAFFIC PROBLEM AT ST. GEORGES ROAD/WROCKWARDINE WOOD WAY JUNCTION

Cllr. Brayne said that this problem is now very bad and we were informed several years ago that there were plans to install traffic lights. The Clerk was instructed to write to Highways to find out more information.

08/1585 TO CONSIDER THE INADEQUATE BUS SERVICE IN THE PARISH

Cllr. C.F. Smith informed members that bus service No. 33 is failing to turn up in the evenings leaving passengers to walk home or get a taxi from Muxton to Trench. It was pointed out that Service No. 55 is also failing to turn up in the evening.

RESOLVED – to write to Telford & Wrekin Council to inform them of these problems and to point out these services are both subsidised and we are concerned that residents are paying, through their council tax, for an inadequate and often non-existent service.

Further **RESOLVED** – to write to Telford & Wrekin Council again regarding Buses on Service No. 481 not turning in to the Lamb Corner to pick up passengers, and dropping passengers off on St. Georges Road.

08/1586 ANY ITEMS OF INFORMATION OR ITEMS FOR THE NEXT AGENDA

- a) Cllr. L. T. Brayne said that residents are parking their cars on Briggs Way all the way down the road to St. Georges Road forcing vehicles to pass on the wrong side of the road and this could result in an accident. Cllr. Brayne said that the residents all have hard standings on which to park their vehicles. It was AGREED to pass this issue on to CSO Strong who had to leave the meeting early.
- b) Cllr. K. Hanmer and Cllr. M. Hanmer gave apologies for the next meeting as they will be away on holiday.

08/1587 DATE & VENUE OF THE NEXT MEETING

A list of proposed meetings for the next twelve months was tabled and approved. The next Full Council Meeting will be held on Tuesday 10th June 2008 in the School Hall at 7pm.