



## ***FULL COUNCIL MEETING MINUTES***

**MINUTES** of the Wrockwardine Wood & Trench Parish Council Meeting held on Tuesday 9<sup>th</sup> September 2008 at the Parish Council Centre, Church Road, Wrockwardine Wood at 7pm.

**PRESENT:** Cllr's. K.R. Watkins – Chair, J. Thompson – Vice Chair, L.T. Brayne, K. Hanmer, M. Hanmer, D. Pearce, D. Plant, H. Smith C.F. Smith, S.A. Watkins and J.S. Uppal.

**IN ATTENDANCE:** Borough Councillor Bob Groom and seven members of the public.

**08/1615 APOLOGIES FOR ABSENCE** There were no apologies as all members were present.

**08/1616 DECLARATIONS OF INTEREST** There were no declarations of interest received.

**08/1617 TO ISSUE GRANTS** A grant was presented to Malcolm Hine from Newport VIPA. There was no one present from Oakengates Rangers to collect their grant.

### **08/1618 PUBLIC SESSION**

- a) A resident said that he had noticed an advert for vacant lots at the shopping centre on Trench Road for use as a restaurant and said he was under the impression that permission for this use had been refused. Cllr. C.F. Smith informed the resident that permission was granted for a change of use to a restaurant by Telford & Wrekin Council despite our objections.
- b) Complaints were received about the No. 55 bus service. A resident said that the bus keeps going past the stop at Pickering Road. Cllr. Thompson said that Service 55 is only running every twenty minutes between 8 & 9am. It was agreed to write to Mr. Elms again to invite him to our next meeting.
- c) A resident said that the bin at the end of Teagues Crescent is always full with fly tip rubbish.

**08/1619 The Minutes of the Parish Council Meeting held on Tuesday 8<sup>th</sup> July 2008** were confirmed as a correct record and signed by the Chair.

**08/1620 The Minutes of the Planning/Working Committee Meeting held on 17<sup>th</sup> July 2008** were received and accepted by the Full Council.

**08/1621 CORRESPONDENCE** The following listed correspondence was copied to members:

- a) An email was received from Steve Elms, General Manager of Arriva in response to our letter of complaint about the No. 55 bus service.
- b) Information was received from Telford & Wrekin Council on their Winter Maintenance Policy.
- c) Notice of a rolling road closure order from Telford & Wrekin Council re Tour of Britain Cycle Race was received.
- d) An email was received from CSO Strong thanking Councillors for support & funding for the Fun Day held on 27<sup>th</sup> August at Oakengates Leisure Centre.
- e) A letter of consultation was received from BT regarding payroll removals and offering parish councils the chance to adopt red kiosks.

- f) An email was received from Telford & Wrekin Council regarding Keep Britain Tidy's Big Tidy Up campaign.
- g) Information from Telford & Wrekin Council on Moss Road Flood Alleviation Scheme was received.
- h) A letter was received from Cllr. Adrian Williams, Dawley Magna Ward asking for us to support his motion to Telford & Wrekin Council to extend the bus pass timetable from 9.30am to 8.30am.

It was agreed to consider this item at the next meeting.

### **Correspondence placed on the table**

Telford & Wrekin Council – Insight Magazine and Ethical Standards Bulletin. Shropshire County Council – Shropshire Bus Fares (SCC subsidised routes) proposed increase information. Independent Policy Commission – Primary School Organisation dates of meetings. One Council for Shropshire – consultation information. Shrewsbury & Atcham Borough Council – Draft Shropshire Housing Strategy consultation. SALC – Parish Pump. Standards Board for England - occasional paper. Local Council Review Magazine. Clerks & Councils Direct Magazine. Telford & Wrekin CVS – Newline Magazine. The Ramblers Association – invitation to join The Ramblers. Leaflets & Brochures.

### **Training Dates & Invitations**

Friday 19<sup>th</sup> September - Safer Roads Partnership – Annual Review Conference at The Lord Hill Hotel, Shrewsbury 10am.

Tuesday 23<sup>rd</sup> September - Reception & Briefing by the Army Presentation Team at The International Centre, Telford at 6.15pm.

Thursday 25<sup>th</sup> September – AGM of Shrewsbury & Telford Hospital NHS Trust at Princess Royal Hospital – AGM at 2 – 4pm or drop in to Open Exhibition 4 – 7pm including presentation of Trust Awards at 5.30pm.

Wednesday 8<sup>th</sup> October – Safer Roads Partnership – Annual Conference at the Holiday Inn 5 – 7pm.

Monday 13<sup>th</sup> October - Telford & Wrekin Parishes Forum at Civic Offices at 6.30pm

Thursday 16<sup>th</sup> October - Young People's Question Time at The Place, Oakengates at 12.30 – 2.30pm

Friday 17<sup>th</sup> October – Mayor Groom's Ruby Ball at The Telford Golf and Spa Hotel at 7pm Cost £40.

Monday 20<sup>th</sup> October – Meeting to discuss purchasing Speed Indicator Detector Signs and the process of managing them at Telford & Wrekin Council Civic Offices at 6.30pm

Wednesday 22<sup>nd</sup> October – State of the Borough Conference at the Whitehouse Hotel in Wellington.

Sunday 9<sup>th</sup> November – Ceremony of Light at The Place, Oakengates at 7.45pm – ticket only

Wednesday 12<sup>th</sup> November – Code of Conduct training at Civic Offices 1.30 – 5pm or 5.30 – 9pm.

Thursday 4<sup>th</sup> December – Carol Service at The Place, Oakengates 7.15pm – ticket only.

Wednesday 4<sup>th</sup> February 2009 – Children and Young Peoples Active Involvement Awards Ceremony at The Place, Oakengates – during the evening - time to be confirmed.

### **08/1622 PAYMENTS TO BE ISSUED**

#### **Payments issued outside the meeting to be confirmed**

010483	Severn Trent Water	208.06	Rates – PC Centre
010484	Lyreco	93.15	Ink Cartridges
010487	British Telecom	84.55	Phone, Alarm & Internet
010488	Jones & Gough	605.62	Annual Electrical Inspection
010489	Telford & Wrekin Council	180.00	Premises Licence Fee
010490	npower	113.73	Electricity

010491	G.E. Heller	69.50	Stationery
010492	Midland News Association	94.02	Newsletter Delivery
010493	Lockley Security	119.85	Keyholding 12/05 – 03/08
010494	G. Regan – TF Garden Services	450.00	Churchyard Maint – July
010495	Madeley Print Shop	752.63	Newsletters & Web site

### **Payments to be issued**

010498	British Telecom	57.39	Phone, Alarm & Internet
010499	G. Regan	450.00	Churchyard Maint – August
010500	Dudley's Glass	76.38	Replace window glass
010501	Mazars	646.25	Annual Audit March 2008
010502	British Gas	24.37	Gas 16/5 – 20/8
010503	Y. Taylor	44.53	Refreshments for fun day
010504	Lyreco	4.04	Stationery
010505	HM Revenue & Customs	699.63	Tax & NI – July
010506	HM Revenue & Customs	703.83	Tax & NI - August

**RESOLVED** – that all the above payments be approved.

### **08/1623 TO RECEIVE AND APPROVE STATEMENTS OF ACCOUNTS FOR JULY & AUGUST**

Statements of Accounts for July & August 08 were tabled (copies attached to office Minutes).

**RESOLVED** – to approve and accept the Statements of Accounts for July & August 08.

### **08/1624 TO RECEIVE THE COMPLETED ANNUAL AUDIT FOR YEAR ENDING 31<sup>ST</sup> MARCH 2008.**

**RESOLVED** – to accept and approve the External Auditor's Certificate for the Annual Return for year ending 31<sup>st</sup> March 2008. It was noted that there were no matters raised by the External Auditor.

### **08/1625 QUALITY STATUS**

#### **a) To consider applying for re-accreditation of Quality Status**

**RESOLVED** – to apply for re-accreditation of Quality Status before December 31<sup>st</sup>.

#### **b) To discuss and agree a training framework and programme.**

**RESOLVED** – all members agreed to undergo training and the Clerk was instructed to produce a programme for staff and councillors.

### **08/1626 TO RECEIVE A REPORT ON PROGRESS OF THE VILLAGE GREEN APPLICATION AND TO DECIDE ON ANY FURTHER ACTION.**

The Chairman gave thanks to Mr. Plimmer and Mr. Viney for all their help and hard work delivering and collecting the witness statement forms to enable us to proceed with the village green application.

The Clerk informed members that we now have all the evidence and the application form is almost complete. The Clerk said that she now needs to make an appointment with a solicitor to make a statutory declaration as to our belief in the correctness of the particulars we have entered on the application form.

**RESOLVED** – to make an appointment with a solicitor to make a statutory declaration and then to submit this application to Telford & Wrekin Council as soon as possible.

**08/1627 TRAFFIC LIGHTS AT ST.GEORGES ROAD/WROCKWARDINE WOOD WAY JUNCTION**

Cllr. Brayne said that this problem is increasing and traffic lights are urgently needed .

**RESOLVED** – to write to the Head of Planning at Telford & Wrekin Council to point out that ongoing development in this area is adding to congestion at this junction and to request that traffic lights are installed as a matter of urgency.

**08/1628 TO CONSIDER THE PROBLEMS WITH BUS ROUTES 44 & 481**

Cllr. Brayne informed members that over the last two weeks bus service no. 481 has been leaving people at Lamb Corner and going straight up St. Georges Road. Cllr. Brayne expressed concern that when the temporary stops are installed on St. Georges Road, because of work to be carried out at Lamb Corner, it will then be difficult to ensure that the buses start calling in at Lamb Corner again. Cllr. Anne Watkins said that once the temporary stops are removed the buses will go back to Lamb Corner. Cllr. Anne Watkins said that a record of dates and times are needed of when the bus fails to stop at Lamb Corner to enable us to raise this matter with Mr. Elms at Arriva.

**08/1629 TO CONSIDER THE PROVISION OF RIGHTS OF WAY FOOTPATH SIGNS**

The Clerk informed members that Andrew Careless has ordered two aluminium rights of way signs and they will be installed when the right of way paths at the back of Johnstone Close and from Moss Road to St. Georges Road are tarmaced. Andrew has requested an invitation to our January meeting to update us on work carried out on defining all rights of way in our parish.

**08/1630 TO CONSIDER THE PROBLEM OF UNMARKED BRIDLE PATHS ON THE COCKSHUTT**

Cllr. Plant said that he receives many comments about horse riders using paths that are not bridleways. Cllr. Plant pointed out that it is difficult to define which paths are bridleways. Cllr. C.F. Smith said that they have been defined, signs were put up but only lasted for a week. Cllr. Smith said that there is a map in existence that shows both bridleways and public paths. It was AGREED to write to Andrew Careless for clarification.

**08/1631 ANY ITEMS OF INFORMATION OR ITEMS FOR THE NEXT AGENDA**

- a) Cllr. K. Hanmer said that she is still receiving complaints about branches growing through fencing from the Rectory to Canal Side.
- b) Cllr. K. Hanmer said that there is still a problem with noise nuisance from the Bulls Head, Wrockwardine Wood at weekends.
- c) Cllr. Plant said that the wall that was knocked down at Summer Crescent has still not been repaired.
- d) Cllr. Thompson said that he had noted a couple have been waiting at the bus stop just outside for the No. 55 bus since 6.50 and it is now 7.50pm.

**08/1632 DATE & VENUE OF THE NEXT MEETING**

The next Full Council Meeting will be held on Tuesday 14<sup>th</sup> October 2008 in the School Hall at 7pm.