



FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Meeting held on Tuesday 9th December 2008 at the Parish Council Centre, Church Road, Wrockwardine Wood at 7pm.

PRESENT: Cllr's. K.R. Watkins – Chair, J. Thompson – Vice Chair, L.T. Brayne, K. Hanmer, M. Hanmer, D. Plant, C.F. Smith, S.A. Watkins and J.S. Uppal.

IN ATTENDANCE: Stuart Freeman, Telford & Wrekin Council and 3 members of the public.

08/1659 Apologies for Absence

RESOLVED – to accept apologies from Cllr's. D. Pearce and H. Smith who are both ill.

08/1660 Declarations of Interest

There were no declarations of interest made in any item on the agenda.

08/1661 To receive Stuart Freeman from Telford & Wrekin Council

Mr Freeman said that he is in attendance to listen to the concerns we have regarding Church Road. Cllr. C.F. Smith said that 50 yards away from the Parish Council Centre, Church Road narrows and cars are parked on one side by Mill Terrace causing problems with visibility to traffic going down the road. This also causes problems for people gaining access to Malcolm Davies Drive and residents backing out of their own drives.

Cllr. K. Hanmer said that she has witnessed two incidents where learner drivers are ignoring the give way signs. Cllr. Hanmer said that when she has been walking cars have come on the pavement towards her and the path is used as a runway and is an accident waiting to happen. Cllr. Hanmer pointed out that the congestion on Church Road causes problems for the buses and the refuse vehicles.

Mr. Freeman said that he will look at improving the road markings. Cllr. K. Hanmer said that the parking problem needs to be addressed and suggested that Mr. Freeman should visit the site to see how busy it gets. Stuart Freeman agreed to make a site visit once the school return from holiday. Mr. Freeman asked if the CSOs are patrolling the area and the Clerk replied that they regularly attend and were on site this morning.

Cllr. Anne Watkins pointed out that officers from Telford & Wrekin Council met with the police three months ago and agreed they would improve the road markings, but have not done so to date.

RESOLVED – to open the meeting to the public to allow them to raise concerns with Mr. Freeman.

- a) A resident said that the buses block Church Road when they have to pass, especially if there is a funeral at the Church.
- b) A resident pointed out that in 2001 Kevin Price of Telford & Wrekin Council attended a Council meeting and agreed to address problems with Church Road. The resident said that historically, when this area came under Oakengates Urban Council, the cottage on the corner of Pickering Road was to be demolished.

- c) The Clerk said that a resident who is unable to attend tonight had asked for his concerns that 2 bollards on Church Road have been removed and the kerbs were dropped 6 years ago allowing vehicle access to the public footpaths, to be noted.
- d) Cllr. C.F. Smith requested that Mr. Freeman takes note of Item 13 on our Agenda – “**To consider a letter of request to Telford & Wrekin Council to install a bus shelter on Church Road near to Malcolm Davies Drive**” and asked if he would chase this up for us. Mr. Freeman agreed to deal with this request.
- e) Cllr. Thompson asked if Mr. Freeman could ask for the lorries parked opposite Wade Road to be moved as they are preventing buses getting to the bus stop.
- f) Cllr. Brayne said that problems with Church Road have been ongoing for years and if we can't solve them it needs to be made a one way street. Cllr. Brayne pointed out that it is lucky no one has been killed on this road. Mr. Freeman said that Telford & Wrekin Council will address these issues to the best of their ability and pointed out that a one way street may not be the best solution for Church Road. Mr. Freeman said that he will look at how to solve problems and report back to the Council through the Clerk.
- g) Cllr. Anne Watkins asked for the draining to be looked at, as since the build outs were installed, water runs down Church Road causing flooding on Trench Road. Mr. Freeman agreed to look into this problem.
- h) The Chair said that regarding the traffic light scheme at St. Georges Road/Wrockwardine Wood Way Junction – funds have been obtained from local firms including Asda, but nothing has been done yet. A letter from Ian Goffe says that the scheme will cost £450,000 and only £174,000 has been allocated. Mr. Freeman said that this scheme is not imminent unless it is proved to be a key accident site. Cllr. Brayne said that there has been at least 200 accidents at this site. Mr. Freeman said that if accidents are not reported, i.e. police do not attend, then these accidents will not be on the data.

The Chair thanked Mr. Freeman for attending our meeting and said he would like to welcome him back when he has some answers to the problems raised.

08/1662 Public Session

- a) A resident asked members if it would be possible to name the new housing development opposite Wade Road. Cllr. C.F. Smith advised the resident to write to Michael Barker, Head of Planning with this request.
- b) A resident requested an identity name sign for the boundary showing where Trench starts. It was pointed out that we would need to ascertain the exact location for a sign.
- c) A resident expressed his thanks for the Christmas party and said it was the best party we have had.

08/1663 The Minutes of the Parish Council Meeting held on Tuesday 11th November 2008 were confirmed as a correct record and signed by the Chair.

08/1664 The Minutes of the Christmas Party Committee Meeting held on 2nd December 2009 were received and accepted by the Full Council. .

08/1665 Correspondence

The following correspondence was copied to members

- a) **Telford & Wrekin Council** - letter of reply from Ian Goffe, regarding the traffic signal junction

scheme at St. Georges Road/Wrockwardine Wood Way.

- b) **Telford & Wrekin Council** – Further consultation around the Charter for Working Together
- c) **Telford & Wrekin Council** – Scrutiny suggestion forms for any issue or service that we would like the Scrutiny Panel to consider.
- d) **Telford & Wrekin Council** – consultation on the Licensing Act 2003 Statement of Licensing Policy.
- e) **SALC** – Information on the increase in affiliation fee for 2009/10.
- f) **SALC** – Letter and application form for nominations to Membership of the new Standards Committee.
- g) **West Mercia Police Authority** – Notice of consultation evenings in January on policing priorities for 2009 and beyond.
- h) **NHS** – Developing Health & Health Care report.
- i) **David Wright MP** – Letter regarding parking problems near Malcolm Davies Drive.

Correspondence placed on the table

Telford & Wrekin Council – Insight Magazine – Winter 08. Telford & Wrekin Council for Voluntary Service – notes from forum held on 16th September. SALC – Information from the AGM held on 15th November and Annual Report. SALC Wrekin Area Committee – Minutes of Meeting held on 28th October. Independent Policy Commission on Primary School Organisation – Progress Report. Bank of Scotland – Newsletter. Leaflets & Brochures

08/1666 Payments to be Issued

Payments issued outside the meeting to be confirmed

010539	Y. Taylor	343.63	Reimburse for Xmas party items
010541	British Telecom	86.42	Phone, Alarm & Internet
010542	Severn Trent Water	95.79	Water Rates – Allotments
010543	Country Event Hire	140.00	Tables for Xmas Party
010544	Cancelled		
010545	J. Davies (Wayne Tulsa)	160.00	Entertainer at Xmas Party

Payments to be issued

010546	Hammonds Catering Services	4100.95	Catering at Xmas Party
010547	G. Regan (TF Garden Services)	150.00	Churchyard Maintenance
010548	British Gas	209.97	Gas Supply 21/08 – 21/11
010549	GE Heller	65.81	Stationery
010550	Lyreco	38.42	Tea, Bin Liners, Year planner
010551	FBC Manby Bowdler	159.80	Legal fees re faculty for church fencing
010552	HM Revenue & Customs	695.17	Tax & NI – November

RESOLVED – that all the above payments be approved.

08/1667 To receive and approve a Statement of Accounts for November 2008

A Statements of Accounts for November 08 was tabled (copy attached to office Minutes). **RESOLVED** – to approve and accept the Statement of Accounts for November 08.

08/1668 To review all members Register of interest Forms

All members present agreed to review their Register of Interest Forms and return them to the Clerk as soon as possible.

08/1669 Freedom of Information Act

RESOLVED – to adopt the Freedom of Information Act New Model Publications Scheme to take effect from 1st January 2009. It was AGREED to charge 10 per sheet for hard copies of any information requested.

08/1670 Quality Status

a) To consider the adoption of policy documents

RESOLVED – To adopt the policy documents entitled “Community Engagement Strategy” and “Training – Statement of Intent.”

b) To consider the adoption of Public Information Leaflets

RESOLVED – To adopt the Public Information Leaflets entitled “Roles, Duties and Responsibilities of the Council”, “Being a Parish Councillor”, “Commenting on Planning Applications”, “Local Issues or Suggestions – How to make your views known” and “How to Make a Complaint. It was agreed to make these leaflets available at various venue in the parish.

c) To consider the completed Quality Status Application Form

RESOLVED – to approve the completed Quality Status Application Form for submission to NALC. The form was signed by the Chairman.

d) To approve the evidence folder for submission to Shropshire County Accreditations Panel.

RESOLVED – to approve the evidence folder for submission to the Panel Meeting on 15th December.

08/1671 Bus Shelter on Church Road

It was noted that this item was dealt with in Agenda Item 3 and Stuart Freeman will consider our request for a bus shelter on Church Road.

08/1672 To receive a report on the Community Engagement Meeting held on 25th November

RESOLVED – to accept a report tabled by the Clerk on issues raised at the Community Engagement Meeting held on 25th November – Copy attached to office minutes.

08/1673 To discuss the proposed installation of an enclosed telephone mast at Holy Trinity Church.

Cllr. C.F. Smith informed members that a tentative approach from a mobile phone company has been made to Rev. Stafford to site a mast inside the church tower. Cllr. Smith pointed out that this is very close to the school and we would need to know where the main beam falls. If the beam were to fall either side of the school then there would be no problem with this proposal. Cllr. Smith pointed out that as the church is a listed building the phone company would need to obtain planning permission. Cllr. Smith suggested that this item should be placed on the agenda for the next meeting when more public may be present.

Cllr. Brayne said that he has reservations, as once a mast is installed in the tower it could lead to more masts in the future. Cllr. Brayne said that in his opinion it is a ridiculous thing to put in a church tower.

Cllr. Uppal expressed concerns about the close proximity of the proposed mast to the school. It was AGREED to put this item on the agenda for the meeting in January.

08/1674 Any Items of Information or Items for the next Agenda.

- a) Cllr. Brayne said that the rights of way footpath signs and dog fouling sign have not been replaced since the path at the back of Johnstone Close was tarmaced.
- b) Cllr. Uppal expressed concern that there has been several fires at Borgers, Hortonwood including one very recently and requested that we consider this item at the next meeting.
- c) Cllr. Plant expressed concern that he has been waiting for a damaged wall at Johnstone Close to be repaired for over three years and requested that this item is considered at the next meeting.

08/1675 Date & Venue of the Next Meeting

The next Full Council Meeting will be held on Tuesday 13th January 20098 in the School Hall at 7pm.

08/1676 Private Session

RESOLVED – that under Schedule 12A of the Local Government Act 1972 the public and press will be excluded for the remaining items of business which are confidential.

Signed.....
Chairman

Date.....