



FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Meeting held on Tuesday 14th April 2009 at the Parish Council Centre, Church Road, Wrockwardine Wood at 7pm.

PRESENT: Cllr's. K.R. Watkins – Chair, J. Thompson – Vice Chair, L.T. Brayne, K. Hanmer, M. Hanmer, D. Plant, C.F. Smith, S.A. Watkins and J.S. Uppal.

IN ATTENDANCE: Telford & Wrekin Councillor Bob Groom, PC J. Walters and 5 members of the public.

09/1736 Apologies for Absence

RESOLVED – to accept apologies from Cllr's. H. Smith and D. Pearce who are both ill.

09/1737 Declarations of Interest

There were no declarations of interest made in any item specified in the agenda.

09/1738 Public Session

- a) A resident raised concerns about an overgrown hedge at Johnstone Close which is obstructing the view of drivers along the top of the T-junction and those turning left on approach to the junction. The resident said that there is a clause in the Deeds of the houses on this estate that stipulates that any front boundary fence or hedge should be no more than 1 metre high. Cllr. Brayne said that he has raised this matter with Cllr. Overton who has had no luck in resolving it and the residents have contacted Amy Littler from Wrekin Housing Trust but have received no reply. It was AGREED to write to Amy Littler at Wrekin Housing Trust and Telford & Wrekin Council Highways and point out the safety implications to drivers.
- b) A resident said that the drain outside Peppers restaurant is still flooding and the resident was splashed by a taxi pulling up outside the premises. The resident also said that people are going outside the restaurant to smoke and littering the floor with their cigarette ends. It was agreed to write to the Tenants of the restaurant to ask them to deal with the flooding and to provide a receptacle for smokers.
- c) A resident expressed concern that four previous occupants of Fairview on Church Road are alleged to have taken a gun into New College. This matter was reported to the local police team. The resident said that the property was now empty and said she is concerned about any plans for its future use. It was AGREED to contact Theo Langston Care who own the property to find out their plans for its future.
- d) PC Walters informed members that there has been a reduction of CSO Strong's beat time. In the last six weeks CSO Strong has been working alternate days on Oakengates & Ketley. PC Walters said that he does not agree with this arrangement but it was forced upon him. PC Walters said that this arrangement is for three months and has another six weeks to run. Cllr. J. Thompson said that he would like to thank CSO Strong for all his hard work in the area and said that he hopes he returns to Wrockwardine Wood & Trench.
- e) PC Walters gave an update on the provision for young people in the area. PC Walters said that there is no youth worker in this area so the police have had to provide for young people and would not have been able to do so without the help of the Parish Council. PC Walters said that

the 6-11 club has been very successful although they struggle to find volunteers to help run the club. There are 14 volunteers on the books, but only 6 attend regularly. PC Walters said that the police team are trying to hand over the running of the club to the volunteers. On average there are 18 young people regularly attending. PC Walters said that he wanted something for older children and held an extended sports session at Oakengates Leisure Centre every Monday 6-7pm This was very successful for the first six weeks and the running of the session has now been taken over by Joe Bates of OLC and an average of 17 are attending. PC Walters said that his main concern is that he has been finding it difficult to manage without CSO Strong.

- f) PC Walters asked if we would like to take ownership of the Fun Day that is provisionally booked for 2nd September this year. PC Walters agreed that the local police team would still be involved in organising this event. It was pointed out that this is an agenda item and will be discussed later on in the meeting.

09/1739 The Minutes of the Open Meeting held on Tuesday 10th March 2009 at 6pm were confirmed as a correct record and signed by the Chair.

09/1740 The Minutes of the Parish Council Meeting held on Tuesday 10th March 2009 were confirmed as a correct record and signed by the Chair.

09/1741 The Minutes of the Finance Committee Meeting held on Tuesday 7th April and the recommendations made were approved by the Full Council. The Minutes were signed by the Chairman of the Finance Committee.

09/1742 Correspondence

- a) Letter from Nick Kitchen informing us that the Business Unit does not have specific funds available for a car parking scheme at Chapel Terrace. Nick says that the majority of their funding promotes transport schemes which look to deliver wider benefits to the whole community. The cost of providing additional spaces would have to be funded from monies elsewhere in the Council. Nick says that the Business Unit retains a list of one hundred plus sites where additional parking is required and Chapel Terrace could be included on this list and if monies do become available this site would be evaluated against others on the list. Nick also advises that the cost of marking the bays outside the Parish Council Centre would be around £200. Cllr. C.F. Smith informed members that he has spoken to Dave Hanley, Dave Sidaway and Michael Barker about the parking problem at Chapel Terrace and they have acknowledged that there is a problem and have agreed to go back to Property & Assets to see if they can obtain funding. It was AGREED to further consider the marking of the parking bays outside the Parish Council Centre at the next Finance Committee meeting.
- b) Notice from Telford & Wrekin Council of a Tree Preservation Order on 16 Mature Lime Pollards on land at Wrockwardine Wood Methodist Church. .
- c) Letter from Paul Smith at Telford & Wrekin Council seeking comments on the draft of a new Private Sector Housing Strategy document that sets out the councils plans for improving the quality of the private sector housing stock in the Borough.
- d) Letter from Mr. Coles, Secretary of the Parochial Church Council thanking the Parish Council on behalf of Rev. Stafford, the PCC, congregation and all parishioners for the funding of the new fencing at Holy Trinity Churchyard.
- e) Letter from Mr. & Mrs. Bowley suggesting that we should site a litter bin at the bottom of the closed steps opposite Chapel Terrace. Mr. & Mrs. Bowley also say that when the steps were closed Telford & Wrekin implied that bushes would be planted to impede access to the bank. This has not been done and they have observed people using the steps. Also children and mothers with pushchairs cross Wrockwardine Wood Way instead of using the spiral path. Mr.

& Mrs. Bowley suggest that the CSOs could talk about the dangers of this practice on road safety visits to schools. It was AGREED to consider the suggested site for a bin at the next Planning/Working Committee meeting.

- f) **SALC – Training Dates:** Community Engagement – 7th May at Shirehall at 7pm. Community Engagement – 13th May at Telford Civic Offices at 7pm. Cemetery Management - 14th May at The Lantern Centre, Shrewsbury at 7pm. Recruitment & Selection of Staff – 24th June at Telford Civic Offices at 7pm. Councils as Employers - 27th May at Shirehall at 7pm.

HMRC – Workshops (free events) – various workshops on tax and VAT from 3rd April – 30th June.

Correspondence placed on the table

Telford & Wrekin Council – Consultation on Home to School Transport Policies. Comments or views by 29th May 2009.

Sports Advisory Council – Minutes of last meeting and agenda for next meeting on 28th April.

ACAS – Newsletter

Telford & Wrekin CVS – Newline, Free Training Workshops and Local Funding Information.

British Red Cross – Information on services.

Greenwood Centre – Information on a National Beanpole Week Event on 25th April.

Leaflets & Brochures.

09/1743 Payments to be Issued

Payments issued outside the meeting to be confirmed

010597	Telford & Wrekin Council	16,349.28	Street Lighting 31.12.08 and 31.03.09
010598	British Telecom	82.47	Phone, Alarm & Internet

Payments to be issued

010600	HM Revenue & Customs	746.72	Tax & NI – March.
010601	S.A. Watkins	37.88	Reimburse prizes for fun day at Pinewood Avenue
101602	SALC	1130.45	Affiliation Fee 2009/10
010603	G. Regan – TF Garden Services	300.00	Churchyard Maint – Feb.
010604	Lockley Security	39.10	Keyholding 19/01 – 15/02

RESOLVED – that all the above payments be approved.

09/1744 To receive and approve a Statement of Accounts for March 2009

A Statements of Accounts for March 09 was tabled (copy attached to office Minutes). **RESOLVED – to approve and accept the Statement of Accounts for March 09.**

09/1745 Annual Audit – Year Ending 31st March 2009

a) To receive the Notice of Annual Audit from Mazars for year ending 31st March 2009

The notice of the Annual Audit for year ending 31st March 2009 was received from Mazars. It was noted that the Annual Return is due for submission by 30th June 2009.

b) To approve the appointment of Mr. Roger Bennett as Internal Auditor.

RESOLVED – to appoint Mr. Roger Bennett as Internal Auditor for the Annual Audit for year ending 31st March 2009. It was noted that Mr. Bennett will carry out the Internal Audit on 26th & 27th May 2009.

c) To receive and approve the Annual Statement of Accounts for year ending 31st March 2009.

The Annual Statement of Accounts for year ending 31st March 2009 was tabled (copy attached to office Minutes. **RESOLVED** – to approve and accept the Annual Statement of Accounts for year ending 31st March 2009.

09/1746 Summer Fun Day – 2nd September 2009

RESOLVED – to take over the organisation of the Summer Fun Day on 2nd September, together with the local police team. It was **AGREED** to invite surrounding Parish & Town Councils to become involved and the Clerk was instructed to discuss this idea with the other Clerks in the first instance. It was pointed out that if any committees were elected to organise this event they should be kept to a minimum number of members.

09/1747 To consider the problem of Bus Service 481 failing to call in at the Lamb Corner

Cllr. Brayne informed members that the 481 is not calling in to Lamb Corner even if there are passengers waiting on the stop. Cllr. Brayne said that three residents, one an 89 year old woman were left standing at the stop on one occasion. One of the residents involved rang Arriva at Leicester and received a letter stating that drivers check the stop and if there is no one waiting they will continue on the main road. One resident said that she managed to wave down one of the buses that intended to go past and when she asked the driver why he didn't call in to the Lamb Corner he was rude to her. Cllr. Bob Groom said that he has experienced problems with buses on other routes. Cllr. C.F. Smith said that this problem has been ongoing for two years or more and we are being ignored by Arriva and the Traffic Commissioner. It was **RESOLVED** to write again to the Traffic Commissioner with a copy of our letter to both local MP's asking them to put pressure on the Traffic Commissioner to resolve this matter.

09/1748 To discuss the future of Trench Community Centre

The Clerk read out an email from David Ottley, Telford & Wrekin Council informing us that the Asset and Property team have visually inspected and assessed Trench Community Centre as life expired and it is now due for demolition. It was **RESOLVED** – to invite Mr. Ottley to our Annual Parish Meeting on 12th May to discuss the future of the site with the council and residents. It was pointed out that we need this land to remain open for public use and for use by the local football teams.

09/1749 To further consider the purchase of a plaque for Holy Trinity Church in honour of Marine Damian Davies.

It was **AGREED** to defer this item until the next meeting as the Clerk has been unable to obtain costs for a plaque. The Clerk informed members that Mr. Blakeway from Shropshire War Memorials Association is assisting us to find a supplier.

09/1750 Any Items of Information or Items for the next Agenda.

a) The Chair, Cllr. K. Watkins informed members that together with the Clerk and Cllr. Anne Watkins he attended a briefing session on the new Power of Well Being. The Chair outlined some ideas for using the power including the provision of health facilities, library services, and support for schools, community shop, affordable housing schemes, opening a train station, providing cycle lanes and building a new war memorial. The Chair said that we will need to meet certain criteria to enable us

to use this power including training by at least 80% of members. The Chair said that training will be a two hour session and SALC can come to our centre and we could involve other local councils and share the cost. It was AGREED to discuss this item in detail at our next meeting.

b) Cllr. C.F. Smith thanked members for the get well card sent to his wife after her operation last week.

09/1751 Date & Venue of the Next Meeting

Tuesday 12th May 2009 in the School Hall at the Parish Council Centre:

Annual Parish Meeting at 7pm.

Annual General Meeting at 8.10pm.

Signed.....
Chairman

Date.....