



Wrockwardine Wood & Trench Parish Council Information Leaflet

Roles, Duties and Responsibilities of the Council

Role

The Council is a single corporate body and local authority (LGA 1972 s270), established by the Local Government Act 1894. The decisions it take are the responsibility of the Council as a whole and it represents and serves the whole community. It has the power to raise money through taxation and a range of powers to spend public money and is the tier of local government closest to the people it serves.

Duties

Law determines the duties of a parish council and it underpins the work of the council. The duties of a parish council include the following:-

- Provide services
- Create policies
- Raise and spend money on behalf of the community
- Budget & Manage its finances in accordance with the Accounts & Audit Regulations 2003 (SI 2003/533)
- Ensure adequate insurance cover
- Manage Parish land, buildings and property
- Appoint a proper officer
- Act Lawfully
- Hold at least three meetings a year in addition to the Annual Meeting of the Parish Council (LGA 1972 Sch 12, para 8(1))

Responsibilities

In addition to the above, a parish council has many responsibilities and these can be varied and wide ranging depending on the size and complexity of the parish, but all parishes have a responsibility in:

- Representing the interests of it people
- Keeping its people informed

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- Working in partnership with other bodies
- The Health & Safety of its Employees

Parish Councils raise money through a precept (the parish council's proportion of the Council Tax); they do not get any general government grant. Each January this Council's precept is agreed by Members through a process of setting budgets which forecast the expected expenditure and income for the following financial year. The precept is collected by Telford & Wrekin Council on behalf of the parish council in the form of Council Tax, to which all of Wrockwardine Wood & Trench's 4151 electorate contribute.

If you require any further information on the work of Wrockwardine Wood & Trench Parish Council, please contact:-

The Clerk: Wrockwardine Wood & Trench Parish Council,
The Parish Council Centre, Church Road, Wrockwardine Wood, Telford. TF2 7AH.
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