



## ***FULL COUNCIL MEETING MINUTES***

**MINUTES** of the Wrockwardine Wood & Trench Parish Council Meeting held on Tuesday 12<sup>th</sup> March 2019. 7pm at the Parish Council Centre, Church Road, Wrockwardine Wood

**PRESENT:** Cllr's. Mrs S. Watkins (Chair), B. Bennett, L Madeley, Mrs. S. Reynolds, S. Reynolds, C.F. Smith, H. Smith, B.J. Thompson & K. Watkins.

**IN ATTENDANCE:** 9 members of the public.

### **18/3126 Welcome and Introductions**

The Chairman welcomed everyone to the meeting.

### **18/3127 Apologies**

Apologies were received from Councillors L. Brayne and D. Plant

### **18/3128 Disclosable Pecuniary Interest**

None declared.

### **18/3129 Public Session**

Residents from Malcolm Davies Drive came to the meeting to highlight problems with fencing being in a poor state of repair and falling along the alleyway. Some of the elderly residents are having people climbing through the gaps in the fence and shining torches through their window in the early hours of the morning, leaving them feeling frightened and vulnerable.

Councillors asked residents to report all incidents to 101. The Clerk was asked to write to Sanctuary Housing to ask that repairs to the fence are carried out as they have a duty of care to residents and to contact the Neighbourhood Police Team to get them to patrol the area at night.

Residents asked for clarification on exactly where the yellow lines will be put in Malcolm Davies Drive and if Blue Badge holders will be fined if parking on the yellow lines without a permit?

### **18/3130 Previous Minutes of the Full Council Meeting held on 12<sup>th</sup> February 2019**

**RESOLVED** that the Minutes of the Parish Council Meeting held on Tuesday 12<sup>th</sup> February 2019 were confirmed as a correct record and signed by the Chair.

### **18/3131 Suspension of Standing Orders**

**RESOLVED** that the Chair suspended Standing Orders to allow the submission of minutes from the Finance Committee meeting held on Tuesday 5<sup>th</sup> March 2019.

### **18/3132 Previous Minutes of Finance Committee Meeting held on 5<sup>th</sup> March 2019**

**RESOLVED** that the minutes of finance Committee Meeting held on Tuesday 5<sup>th</sup> March 2019 were confirmed as a correct record and signed by the Chair of the Finance Committee.

### **18/3133 Standing Orders reinstated**

### **18/3134 Malcolm Davies Drive – parking problems**

An update had been given during the public session. The Clerk confirmed that she is still liaising with Sanctuary Housing regarding timetable for the installation of yellow line in Malcolm Davies Drive and would ask them to confirm how this would affect people displaying blue badges.

### **18/3135 To set up a working party to review policy documents**

The Clerk requested that a working party is set up to review a set of policy documents prior to the Annual Council Meeting on the 14<sup>th</sup> May 2019. Councillors Anne Watkins and Lynda Madeley volunteered to review the documents on a date to be agreed. Councillor Shirley Reynolds requested copies of policies to be sent out to Councillors a week before the meeting to allow them to read them.

### **18/3136 Clerk's Report**

An update was given by the Clerk on progress with yellow lines in Church Road and she confirmed that an Email sent by Telford & Wrekin Council (TWC) stating that they would be putting yellow lines in Malcolm Davies Drive has now been amended as it is a private road and the work will be undertaken by Sanctuary Housing.

The new website has now been launched and the Clerk asked for feedback from Councillors, the site is [wwtpc.org.uk](http://wwtpc.org.uk).

Election training for Clerk's took place last Wednesday and the Clerk has information packs available if any Councillors would like a copy.

A discussion took place about a letter received from TWC Finance Department to say that the Parish Precept form had not been returned in time and that the precept would be claimed at £115,992 although the Parish Council will receive the £115,178 agreed by Councillors. The Clerk explained that although the form was late being returned it went missing for 10 days after posting and no explanation could be found. In future the Precept will be discussed before Christmas to comply with TWC deadlines.

### **18/3137 Payments to be issued**

All Councillor's received a list of the expenditure transactions for February/March 2019 and a list of cheques to be signed.

**RESOLVED** that the expenditure transactions for February/March 2019 totalling £10,523.99 be approved. (Copy of list attached to office minutes).

### **18/3138 To receive a Statement of Accounts for February 2019**

The Clerk circulated a Statement of Accounts for February 2019.

**RESOLVED** – to approve and accept the Statement of Accounts for February– (copy attached to office Minutes).

**18/3139 Correspondence**

Telford & Wrekin Council – Update on road names for former Sutherland site  
NALC – Legal update Feb 2019  
Great Dawley Town Council – Mayor’s Charity Night  
Electoral Commission – Timetable for local elections 2019  
Clerks & Councils Direct – Magazine  
SALC – Elections Bulletin 2019  
Parish Charter Monitoring Group – Minutes  
Jackfield Brass Band – Fundraising event for Children with Cancer

**18/3140 Items of information only**

Councillor Madeley reported that Gibbons Road has been flooding following the contractors starting work on to the former Sutherland School site. The former tennis courts look like a swimming pool and contractors have stopped work whilst the site is drained. Councillor Madeley will continue to monitor the situation.

Councillor Shirley Reynolds commented that any Councillors wishing to be re-elected to the Parish Council need to collect the relevant forms from the Labour Party and they need to have a Labour Party signature on the application form.

Councillor Madeley highlighted issues of rubbish being dumped outside 146 Trench Road which remained outside the business premises for over 4 days. Veolia and Environmental Health officers came out to see the rubbish left and took photos, there seemed no urgency to address the issue.

Councillors discussed whether to have a Full Council meeting in April as the Parish Council will be in ‘Purdah’.

**.18/3141 Date & Venue of the Next Meeting**

Full Council Meeting – 9<sup>th</sup> April 2019 at 7pm

**Meeting finished at 8.20pm**

Signed.....  
Chairman

Date.....