



FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Meeting held on Tuesday 9th April 2019. 7pm at the Parish Council Centre, Church Road, Wrockwardine Wood

PRESENT: Cllr's. Mrs S. Watkins (Chair), L Madeley, Mrs. S. Reynolds, S. Reynolds, C.F. Smith, H. Smith & K. Watkins.

IN ATTENDANCE: 3 members of the public.

18/3142 Welcome and Introductions

The Chairman welcomed everyone to the meeting.

18/3143 Apologies

Apologies were received from Councillors B. Bennett, L. Brayne, D. Plant and J. Thompson.

18/3144 Disclosable Pecuniary Interest

None declared.

18/3145 Public Session

A resident from Malcolm Davies Drive came along to the meeting to confirm that where the double yellow lines will be installed. There are some concerns that 95% of the residents haven't received their parking permit yet and the yellow lines are due to be installed in the next two weeks. Residents have also requested that Sanctuary Housing put up increased notices to confirm that it is a private road.

The Clerk was asked to write to Sanctuary Housing to follow up the permits for residents and request additional signage stating that it is a private road.

18/3146 Previous Minutes of the Full Council Meeting held on 12th March 2019

RESOLVED that the Minutes of the Parish Council Meeting held on Tuesday 12th March 2019 were confirmed as a correct record and signed by the Chair.

18/3147 Previous Minutes of the Finance Committee Meeting held on 2nd April 2019

Deferred to next meeting.

18/3148 Clerk's Report

The Clerk updated that she has been busy updating the end of year accounts and preparing for the annual audit. She has written to Sanctuary Housing regarding the parking restrictions and damage to fencing but is still awaiting a reply. Due to the Clerk taking holiday, any outstanding queries are still to be followed up.

18/3149 Payments to be issued

Councillor’s present received a list of the expenditure transactions for March/April 2019 and a list of cheques to be signed.

RESOLVED that the expenditure transactions for March/April 2019 totalling £6027.53 were approved. (Copy of list attached to office minutes).

18/3150 To receive a Statement of Accounts for March 2019

The Clerk circulated a Statement of Accounts for March 2019.

RESOLVED – to approve and accept the Statement of Accounts for March – (copy attached to office Minutes).

18/3151 Correspondence

- Telford & Wrekin Council – Mayor Making Ceremony
- Friends of Telford 50-50 – details of 50-mile walking trail
- Princes Trust – Chance of a lifetime programme
- Healthwatch Shropshire – survey

18/3152 Items of information only

Councillor Madeley reported that she has been working with the Clerk and the Chair to review several Parish Council Policies, which will be circulated shortly in order to be adopted at the Annual Council Meeting. The risk assessment is outstanding, but will be completed in the next two weeks.

Councillor Charles Smith noted that this was the last meeting that Councillor Keith Watkins would attend as he is retiring from the Parish Council. Councillor C. Smith thanked Councillors Keith Watkins and Derek Plant who wasn’t present for their long service to the Parish Council and wished them both well for the future.

.18/3141 Date & Venue of the Next Meeting

Annual Parish Meeting – 14th May 2019 at 7pm

Annual Council Meeting – 14th May 2019 at 7.30pm

Meeting finished at 7.25pm

Signed.....
Chairman

Date.....