

WROCKWARDINE WOOD & TRENCH PARISH COUNCIL

The Parish Council Centre, Church Road, Wrockwardine Wood, Telford. TF2 7AH
Tel: 01952 567040 Email: clerk@wrockwardinewoodandtrench-pc.co.uk

You are hereby summoned to attend the Annual Parish Council Meeting at 7.30pm on Tuesday 14th May 2019 at The Parish Council Centre, Church Road, Wrockwardine Wood

AGENDA

1. Welcome by retiring Chairman
2. Election of a Chairman for the year 2019 /2020
3. Chairman's Declaration of Acceptance of Office
4. Election of Vice-Chairman
5. Vice-Chairman's Declaration of Acceptance of Office
6. Member's Declaration of Acceptance of Office
7. Register of Members Disclosable Pecuniary Interests
8. Apologies for absence
9. To agree the minutes of the last AGM - *Appendix A*
10. Election of Committees:
 - a) Finance Committee
 - b) Allotment Committee
 - c) Planning/Working Committee
 - d) Christmas Party Committee
- 11.. To appoint representatives to outside bodies:
 - a) SALC Wrekin Area Committee
 - b) Bus Users Group
 - c) Friends of the Cockshutt
 - d) Parish Charter Group
- 12.. To consider eligibility for Power of General Competence
13. Receipt of the Parish Council's Asset Register - *Appendix B*
14. To confirm the Minutes of the Parish Council Meeting held on Tuesday 9th April 2019 – *Appendix C*

15. Clerks Report on action taken since the last meeting
16. Payments to be issued – *a list of payments will be tabled*
17. Confirmation of the Parish Councils Standing Orders and Financial Regulations – *Appendices D + E*
18. Review of bank signatories
19. To review and adopt the following Policies as recommended by the Clerk:
 - i. Data Protection Privacy Policy – Appendix F*
 - ii. Members Code of Conduct – Appendix G*
 - iii. Model Publication Scheme – Appendix H*
 - iv. Equality and Diversity Policy – Appendix I*
 - v. Communications Policy – Appendix J*
 - vi. Complaints Policy - Appendix K*
 - vii. Health & Safety Policy – Appendix L*
 - viii. Financial Risk Assessment – Appendix M*
 - ix. Pensions Discretion's Policy – Appendix N*
 - x. Grants Policy – Appendix O*
 - xi. Safeguarding Policy – Appendix P*
20. Any Items of Information or Items for the next agenda
21. To confirm dates for Parish Council Meetings
List of dates will be tabled for approval.

CAROL BINNINGTON,
CLERK TO THE PARISH COUNCIL