



FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Meeting held on Tuesday 11th June 2019. 7pm at the Parish Council Centre, Church Road, Wrockwardine Wood

PRESENT: Cllr's H. Smith (Chair), F. Doran, L Madeley, Mrs. S. Reynolds, S. Reynolds, C.F. Smith, J. Thompson & Mrs A. Watkins.

IN ATTENDANCE: 3 members of the public.

19/1074 Welcome and Introductions

The Chairman welcomed everyone to the meeting.

19/1075 Apologies

Councillor L. Brayne is currently unable to attend Parish Council meetings.

RESOLVED that the members agreed a resolution to grant Councillor L. Brayne leave of absence for 6 months.

19/1076 Disclosable Pecuniary Interest

None declared.

19/1077 Public Session

Dave Hanley, Service & Delivery Manager for Environmental and Neighbourhood Services attended the meeting to give an update on progress with the new ID Verde contract following complaints received from residents.

Mr Hanley explained that the contract has only been underway for two months and there have been some teething issues, but progress so far will be reviewed at a board meeting this Friday, 14th June. Currently, ID Verde have 120 operatives with new bosses, machines and vehicles.

Councillors identified issues with several alleyways being overgrown, but operatives have been out for the last two days in the area catching up on delays due to rain.

The Clerk will liaise with Kay Grice to look at gaps in the programme of work.

A resident raised concerns about the state of the roadway in front of the row of shops by One Stop on Trench Road. The car park is full of huge potholes and there appears no ongoing maintenance programme in place.

Councillors explained that this has been an ongoing issue for some time and efforts were made last year to get landlords to engage with the parish council to look at a way forward but not all parties would engage. It was noted that landlord Chris Evans had made repairs to his end of the carpark, as the roadway is privately owned. It is the landlords for each of the properties to take responsibility to maintain the road.

Cllr Thompson said that there are still problems with litter bins overflowing.

A resident from Malcolm Davies Drive reported that now yellow lines have been put down parents are now parking by the bungalows and in residents parking spaces. Sanctuary have no plans at present to issue parking permits. Problems with the broken fencing is causing issues with children cutting through and disturbing residents.

A digger was reported stolen from the former Sutherland school site this week. There is no security on site at present and there are no banks people about, but it is understood that security will be on site when development begins.

19/1078 Previous Minutes of the Annual Parish Council Meeting held on 14th May 2019

RESOLVED that the Minutes of the Annual Parish Council Meeting held on Tuesday 14th May 2019 were confirmed as a correct record and signed by the Chair.

19/1079 Previous Minutes of the Finance Committee Meeting held on 28th May 2019

RESOLVED that the Minutes of the Finance Committee Meeting held on Tuesday 28th May 2019 were confirmed as a correct record and signed by the Chair.

19/1080 The Annual Audit – Year ending 31st March 2019

The Clerk reported that she had received the Audit Report from the Internal Auditor Diane Malley and a copy was circulated to all present. Councillors were given the opportunity to read the report and ask any questions.

RESOLVED that the Internal Audit report for 2018/19 was received and the recommendations made by the Internal Auditor were noted.

19/1081 The Annual Return for year ending 31st March 2019

The Clerk circulated a copy of the Annual Return to all members present.

19/1082 Annual Governance Statement

Members were asked to agree or disagree with each of the following statements:

		YES	NO
1	We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.		
2	We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.		
3	We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its businesses or on its finances.		

4	We provided proper opportunity during the year for the exercise of elector's rights of the Accounts and Audit Regulations.	✓	
5	We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal control and or external insurance cover where required.	✓	
6	We maintained throughout the year an adequate and effective system of internal audit promoting of the accounting records and control systems.	✓	
7	We took appropriate action on all matters raised in reports from internal and external audits.	✓	
8	We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statement,	✓	
9	(for local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharge our accountability responsibilities for the funds/assets, including financial reporting and, if required, independent examination or audit.	N/A	

RESOLVED that the Chair and the Clerk signed the completed Annual Governance Statement on behalf of the members.

19/8083 Accounting Statement for 2018/19

RESOLVED that the Chair and the Clerk signed the completed Accounting Statement on behalf of the members

19/1084 Merger of Telford and Shropshire CCGs

Councillor Thompson brought to light the proposed merger between Shropshire and Telford CCG's and asked whether it is in the best interest for the people of Telford? Councillor Madeley said that there would be less accountability if they merge and Telford CCG would take on Shropshire CCG's debt. NHS England need to take this decision to a more meaningful consultation as they are taking decision making further away from the people of Telford towards a non- independent board.

Councillor Shirley Reynolds reported that she had attended a meeting last week regarding the merger, and the emphasis is on saving money, the CCG will lose all links to Telford and the needs of the residents if the merger goes ahead.

The Clerk was asked to write a sharply worded letter to NHS Telford & Wrekin CCG strongly rejecting the merger.

19/1085 Severn Hospice

Councillors were very disappointed with the cut in funding to Severn Hospice. Councillor Madeley said she had written a long letter to the CCG regarding the cuts, but they are under no obligation to give a grant to the hospice. Councillor Madeley pointed out that they are not spending the money wisely, as people at the end of life

still need to receive care whether it is in hospital or at home.

The Clerk was asked to write a letter to the CCG challenging the figures, as up to fifty people a year will be affected by the cuts.

19/1086 Clerk's Report

The Clerk updated that she has completed the end of year accounts and the internal audit took place on the 30th May. She has been dealing with a lot of complaints since ID Verde have taken over the environmental contract for Telford & Wrekin Council, but there has been a team of operatives in the area for the last two days, and hopefully things will improve once the contract is bedded in.

19/1087 Payments to be issued

Councillor's present received a list of the expenditure transactions for May/June 2019 and a list of cheques to be signed.

RESOLVED that the expenditure transactions for May/June 2019 totalling £2262.88 were approved. (Copy of list attached to office minutes).

19/1088 To receive a Statement of Accounts for April/ May 2019

The Clerk circulated a Statement of Accounts for April/ May 2019.

RESOLVED – to approve and accept the Statement of Accounts for April/ May 2019 – (copy attached to office Minutes).

19/1089 Correspondence

- Wellington Town Council – Mayor Making Ceremony
- West Mercia Police – details of 'Exploitation of Young People' training course
- Telford & Wrekin Council – Planning and Development Workshops

19/1090 Items of information only

Councillor Madeley raised concerns that the Parish Council hasn't got an emergency plan and there should be one in place. Councillors said that a plan had been drawn up in the past and asked the Clerk to check the cupboards and contact the former clerk to find out where it is, so that can be updated.

Councillor Stephen Reynolds announced that there will be a Friends of the Cockshutt meeting on xxx June at St. Georges and Priorslee Parish Centre at 6pm.

19/1091 Date & Venue of the Next Meeting

Full Council Meeting – 9th July 2019 at 7.00pm

Meeting finished at 8.15pm

Signed..... Date.....
Chairman