



## ***FULL COUNCIL MEETING MINUTES***

**MINUTES** of the Wrockwardine Wood & Trench Parish Council Meeting held on Tuesday 9<sup>th</sup> July 2019. 7pm at the Parish Council Centre, Church Road, Wrockwardine Wood

**PRESENT:** Cllr's L Madeley (Chair), F. Doran, , Mrs. S. Reynolds, S. Reynolds, C.F. Smith, J. Thompson & Mrs A. Watkins.

**IN ATTENDANCE:.** Mrs J. Horton (Donnington Day Centre) and 1 members of the public

### **19/1092 Welcome and Introductions**

The Vice-Chairman Councillor Madeley took the Chair and welcomed everyone to the meeting.

### **19/1093 Apologies**

Apologies were received from Councillor H. Smith due to family commitments.

### **19/1094 Disclosable Pecuniary Interest**

None declared.

### **19/1095 Public Session**

The Chair presented a cheque to Mrs J. Horton of Donnington Day Centre, who explained that the group meet twice a week to help stop social isolation for elderly residents. The group bus residents to and from the centre, where they are able to have a 3-course dinner for £4.50. The Parish Council grant of £100 is to help provide days out and activities for the group.

A resident raised concerns about the lower part of Wombridge Road due to speeding traffic and poor lighting, the problem is particularly bad from the junction of Richmond Avenue down to Trench Road and asked the Parish Council to support his request for a speed camera in the area.

Councillor Shirley Reynolds was annoyed that the SID which was purchased last year using part of her Councillors Pride Funding is not been used at present due to high costs of moving the SID around. She stated that a cost couldn't be put on saving a person's life and asked for a speed camera to be put in Wombridge Road.

The resident asked for the results of a recent speed survey which took place at the bottom of Broadway Avenue.

The Clerk was asked to speak to West Mercia Police regarding purchasing a speed camera and to Telford and Wrekin Council Street Lighting department to see if any improvements can be made to the street lights in Wombridge Road.

It was noted that the safety barrier on Trench Road opposite the shops has finally been replaced.

A request was made for a hedge in the alleyway off Pinewood Avenue to be cut back.

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#### **19/1096 Previous Minutes of the Parish Council Meeting held on 11<sup>th</sup> June 2019**

**RESOLVED** that the Minutes of the Parish Council Meeting held on Tuesday 11<sup>th</sup> June 2019 were confirmed as a correct record and signed by the Chair.

#### **19/1097 Casual Vacancy**

The Clerk explained that she had sought advice from SALC regarding the current situation the Parish Council finds itself in with regard to Councillor vacancies. Section 83(4) of the Local Government 1972 requires a Councillor to sign his declaration of acceptance of office on or before the first meeting of the council following an election in the presence of the Clerk or another Councillor. The Register of Interests must also be signed within 28 days of becoming a Councillor and returned to the Monitoring Officer.

Two Councillors failed to attend the first meeting or contact the Clerk to make alternative arrangements to sign their declarations, therefore, their two post are now vacant. The Clerk is to write to them and advise them of the situation.

The casual vacancy advertised due to insufficient candidates coming forward to fill the vacancies at the time of the elections has received one applicant, who will be asked to attend the September meeting. The two remaining vacancies will be advertised in the next few weeks.

**RESOLVED** that the Parish Council rescinded the decision to grant a dispensation to former Councillor Les Brayne for a 6 month leave of absence following advice from SALC.

#### **19/1098 Review of Polling Areas**

The Clerk was asked by Telford & Wrekin Council (TWC) to circulate a Notice of Review of Polling Districts, Polling Places and Polling Stations within the TWC area. The public consultation is between 1st – 30<sup>th</sup> July with final proposals to be considered by TWC at a Boundary Review Committee in October 2019.

Councillors were happy with polling boundaries and arrangements for the parish area.

#### **19/1099 Flooding Issues**

Councillor Madeley reported on flooding issues in Gibbons Road which have increased following the start of building work on the former Sutherland site.

The flooding was worse than ever at the weekend and ongoing road works at the bottom of Gibbons Road has led to complaints from local residents.

Problems arose from a blocked manhole, which developers were unable to clear. Councillor Madeley pointed out that the flooding could be an issue for people attending Trench Tots Nursery in the winter if the surface water freezes and the pathway becomes dangerous. A scheme has been identified to deal with the issue but won't be in place this financial year due to financial restrictions.

Councillor Smith updated that he is liaising with Gareth Pegg at TWC and will speak to the developer. It may be necessary to contact Severn Trent Water to get the blockage cleared.

### **19/1100 Tree Preservation Orders**

Councillor Madeley spoke about the lack of Tree Preservation Orders (TPO's) on trees bordering the new housing development in Gibbons Road. None of the trees have TPO's and Councillor Madeley managed to stop contractors from chopping down a Copper Beech Tree last week.

The Clerk spoken with Gavin Onions of TWC last week and Mr Onions confirmed that he has been liaising with the developers at site meetings and planning stage to ensure the trees are protected.

He updated as follows:-

- One ash tree has been felled due to fungus
- Access has been moved to the development to save the roots of a beech tree being damaged.
- No more trees will be removed unless there are health & safety reasons or disease.

Mr Onions explained that a Tree Preservation Order should have been obtained 3 or 4 years ago before planning permission was granted. The trees are now protected as part of the planning application, which over rides any decision to apply a TPO now. The developers, Countryside have a detailed plan of trees on site.

Councillors will revisit the TPO issue once the site has been completed.

### **19/1101 Section 106 money**

At a recent Planning Seminar attended by the Clerk and Councillor Madeley, they were made aware of plans by TWC to carry out a strategic review of leisure areas and playgrounds. Responsibility for maintenance of the sites could be transferred over to the Parish Councils. The playing area at the bottom of Gibbons road is in need of resurfacing and would fail any ROSPA inspection. Councillor Madeley suggested that Section 106 monies for a new a new football pitch would be better spent on updating the playing area. Borough Councillors pointed out that Section 106 monies have to be used for specific projects.

### **19/1102 ID Verde Contract**

The Clerk asked Councillors to review options to purchase additional services from ID Verde using the Environmental Team funding that was allocated to this year's budget. The Clerk had met with Kay Grice from TWC, who suggested that one option would be to purchase an operative and a van for 4/6 months to undertake the work not covered in the current ID Verde contract.

RESOLVED that the Parish Council gave delegated power to the Clerk to arrange for a quote for an operative with a van to be appointed for a three-month period. The Clerk is to liaise with the Chair and Vice-Chair on work to be carried out.

Councillors requested that the Clerk invite Phi Haigh of ID Verde to the September meeting to give an update. .

### **19/1103 Clerk's Report**

The Clerk updated that she is still receiving a lot of complaints about over grown alleyways etc and she has met with Kay Grice regarding options to purchase

additional services from ID Verde.

Resurfacing of footpaths on Church Road was due to begin this week but the Clerk contacted Nathan Lyttle at Highways to point out that there is a lot of traffic on Church Road at all times of the day with two schools and a leisure centre on the Road. Nathan has said that the work will now begin on the 22 July when the schools have finished.

The clerk has contacted several companies to get quotes to have the Parish Centre toilets refurbished, so far none of the companies contacted have got back to her. She will ring them to remind them and ask around for further recommendations.

Councillor Thompson asked why the Parish Newsletter was late going out this time, as some events advertised had already taken place? This was due to the Clerk being on holiday and the newsletter wasn't ready before she went away. Wet weather led to the people who delivered the newsletter taking longer than usual.

#### **19/1104 Payments to be issued**

Councillor's present received a list of the expenditure transactions for June/July 2019 and a list of cheques to be signed.

**RESOLVED** that the expenditure transactions for June/July 2019 totalling £7397.01 were approved. (Copy of list attached to office minutes).

#### **19/1105 To receive a Statement of Accounts for May 2019**

The Clerk circulated a Statement of Accounts for May 2019.

**RESOLVED** – to approve and accept the Statement of Accounts for May 2019 – (copy attached to office Minutes).

#### **19/1106 Correspondence**

Telford & Wrekin Council – Young Persons Grant Scheme  
Telford & Wrekin Council – Parish Renumeration Panel 2019  
Veolia – Fact sheet about recycling.

#### **19/1107 Items of information only**

Councillor Doran advised that dog fouling issues are a problem, if you see an incident, take a photo and report it to TWC.

Unregistered Houses of Multiple Occupancy (HMO's) need to be licensed if they have more than 6 residents.

Barrier on Vickers car park is blocking a public right of way. The Clerk was asked to contact Andrew Careless to confirm the right of way.

Councillor C. Smith reported the state of a litter bin in Wade Road, the clerk was tasked with reporting it to TWC.

Since the introduction of double yellow line in Church Road problems have arose with parking in Wade Road and Woodhouse Crescent. The item is to be put on the agenda for September's meeting.

**19/1108 Date & Venue of the Next Meeting**

Full Council Meeting – 10<sup>th</sup> September 2019 at 7.00pm

**Meeting finished at 8.10pm**

Signed..... Date.....  
Chairman

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