



FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Meeting, held on Monday 6th January 2020 at 7pm in the Parish Meeting Room, Church Road, Wrockwardine Wood

PRESENT: Cllr's H. Smith (Chair), F. Doran, L Madeley, Mrs S. Reynolds, S. Reynolds, G. Singh, C. Smith, J. Thompson, Mrs A. Watkins and D. Wright

19/1130 Welcome

The Chair, Councillor H. Smith welcomed everyone to the meeting.

Councillors Shirley and Stephen Reynolds reported that they had problems opening emails sent by the Clerk within the Telford & Wrekin Council system which contained a warning notice.

The Chair asked the Clerk to contact ICT Department to sort out the problem

19/1131 Apologies for absence

Councillor Wright was delayed, all other members were present

19/1132 Disclosable Pecuniary Interest

None declared.

19/1133 Public Session

No members of the public were present..

Councillor Wright arrived at 7.10pm. and reported that he had not been able to open his calling notice either.

19/1134 Minutes of the Parish Council Meeting held on 10th December 2019

RESOLVED that the Minutes of the Parish Council Meeting held on Tuesday 10th December 2019 were confirmed as a correct record and signed by the Chair.

19/1135 Minutes of the Finance Committee Meeting held on 3rd December 2019

RESOLVED that the Minutes of the Finance Committee Meeting held on Tuesday 3rd December 2019 were confirmed as a correct record and signed by the Chair of the Finance Committee.

19/1136 Budget Proposal 2020 - 2021

Councillor Charles Smith gave an overview of the proposed budget for 2020 – 2021 and recommended that the precept requested from Telford & Wrekin Council would remain at £115,992 which would be unchanged from the previous financial year.

Councillor Shirley Reynolds commented that she had not received enough information to make a decision on the budget proposal and requested that in future a copy of the bank reconciliation, budget breakdown by cost centres, information on reserves and a budget forecast update should be provided on a regular basis in line with the Parish Councils Financial Regulations. She said that there is minimum information on the Parish Councils finances in the public domain and that the Clerk needs to ensure that we are compliant with the Parish Councils Financial Regulations.

The Chair replied that the request will be addressed by the Clerk for future meetings.

RESOLVED: that the Members agreed to set the Parish Council Precept for the Financial Year 1st April 2020 – 31st March 2021 at £115,992.(net figure), which remains unchanged from the previous year.

19/1137 Clerk's Report

No items to report.

19/1138 Payments to be issued

Councillor's received a list of the expenditure transactions for December 2019 and a list of cheques to be signed.

RESOLVED that the expenditure transactions for December 2019 totalling £15,901.28 were approved. (Copy of list attached to office minutes).

Questions were raised regarding a payment of £78 to have a survey on the drains in the men's toilet to establish why unpleasant smells were emanating from the drain. There was no blockage found and it was thought that the smell could be caused by fat being poured down the drain in the school kitchen which back on to the toilets. Councillors wanted to know why the Parish Council were paying for the survey? The Clerk was asked to write to school to advise them that any future investigations would have to be paid for by the school if the problem was their responsibility.

19/1139 To receive a Statement of Accounts for December 2019

Deferred to next meeting.

19/1140 Correspondence

SALC – Nominations for Buckingham Palace Garden Party now open
Donnington & Muxton Parish Council – Neighbourhood Plan consultation

19/1141 Items of information only

Councillor Madeley reported that construction traffic had been quiet at the former Sutherland School site in Gibbons Road over the Christmas period. The first houses are due for completion by the end of February 2020 and Councillor Madeley asked if the Parish Council would consider producing a newsletter specifically for residents on the new development which would introduce the Parish Council and give new residents information about the local area. Councillor Charles Smith suggested that Councillor Wright can update on his meeting with Mark Turner from Telford & Wrekin Council's Planning Department at the next meeting..

Comments were made about the Old Shawbirch Public House site which has been demolished. Previous complaints about fires and general nuisance have ceased.

19/1142 Date & Venue of the Next Meeting

Full Council Meeting – Monday 3rd February 2020 at 7.00pm

Meeting finished at 7.40pm

Signed.....

Chairman

Date.....