

FINANCE COMMITTEE MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Finance Committee Meeting held on Tuesday 2nd June 2020 via Zoom from the Parish Council Centre, Church Road, Wrockwardine Wood at 11.30am.

PRESENT: Cllr's. Mrs A. Watkins (Chair), F. Doran, C. Smith and H. Smith

20/1000 Welcome by the Chairman

Councillor Watkins welcomed everyone to the meeting.

20/1002 Apologies

Apologies were received from Councillor Madeley, who was attending another meeting.

20/1003 Disclosable Pecuniary Interests

None were disclosed.

20/1004 Minutes of the previous meeting on the 3rd March 2020

The Minutes of the Finance Committee Meeting held on Tuesday 3rd March 2020 were confirmed as a correct record and will be signed by the Chair.

20/1005 Grant requests

Following the recent lockdown due to corona virus the following grants were approved via email, but members of the Finance Committee are asked to ratify the decisions made

20/1006 Holy Trinity Church

The Committee discussed a request from Holy Trinity Church for a donation to provide food during the current pandemic to families whose children would normally receive free school meals The Clerk pointed out that since the request was made, Telford & Wrekin Council had provided packed lunches to families on free school meals and that the cheque has not been cashed to date.

RESOLVED: That the Committee ratified the decision to provide a grant of £250 to Holy Trinity Church, Wrockwardine Wood, to provide food to families whose children normally receive free school meals.

The Committee agreed that the grant could be rolled forward to provide additional food to families on low incomes during the summer holidays.

20/1007 Sewing for the NHS (Shropshire)

The Committee received a request from Amanda Lowe of Wrockwardine Wood, who is the co-ordinator for the Sewing for the NHS (Shropshire) group, who have over 2000 volunteers making hats, bags and scrubs for staff at Telford PRH and Shrewsbury RSH Hospitals during the pandemic due to shortages in PPE.

The grant of £200 would be used to purchase additional fabric for the volunteers to sew scrubs for the hospitals.

RESOLVED: That the Committee ratified the decision to provide a grant of £200 to Sewing for the NHS (Shropshire) to purchase fabric to make NHS scrubs.

20/1008 Kindle Kindness project

Telford and Wrekin Council appealed for donations to provide Kindles to patients in the PRH Women and Children's Wards and in care home settings to help with isolation during the pandemic.

RESOLVED: That the Committee ratified the decision to give a grant of £300 to Telford and Wrekin Council to help provide Kindles to patients at the PRH hospital and in care home settings.

20/1009 The Annual Audit – year ending 31st March 2019/2020

The Clerk circulated the following documents to the Committee for information:

- A copy of the report from the Internal Auditor.
- A copy of the Annual Return for the year ending 31st March 2020

RESOLVED: That the Committee noted the above documents which will be taken to the next Full Council meeting.

20/1010 Review of utility bills

Councillor Charles Smith discussed the rising costs of utility bills for the Parish Centre and the need to consider savings in light of the loss of income during the ongoing Corona pandemic.

RESOLVED: that the Clerk is tasked to review the cost of utility bills for the Parish Centre and make appropriate cost savings.

20/1011 Date & Venue of the next Finance Committee meeting

To be confirmed.

Meeting finished at 11.44am.

Signed.....
Chair.

Date