



FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Meeting, held on Monday 7th September 2020 at 6pm via Zoom.

PRESENT: Cllr's H. Smith (Chair), F. Doran, L Madeley, Mrs S. Reynolds, S. Reynolds, G. Singh, C. Smith, J. Thompson and Mrs A. Watkins.

20/1053 Welcome

The Chair, Councillor H. Smith welcomed everyone to the meeting.

20/1054 Apologies for absence

Apologies were received from Councillor D. Wright.

201055 Disclosable Pecuniary Interest

None declared.

20/1056 Minutes of the Parish Council Meeting held on 20th July 2020

RESOLVED that the Minutes of the Parish Council Meeting held on Monday 20th July 2020 were confirmed as a correct record and signed by the Chair.

Councillor Doran asked if the Clerk had any update on the Bridlewood Estate? The Clerk will contact Councillor Doran tomorrow to update on progress.

20/1057 Minutes of the Finance Committee Meeting held on 4th September 2020

RESOLVED that the Members noted the minutes of the Finance Committee Meeting held on Friday 4th September 2020.

20/1058 Casual Vacancy

The Clerk updated that there have been two applications for the casual vacancy and had sought advice from SALC regarding filling the vacancy while meetings being held virtually. SALC advised that the vacancy should be filled as normal so that the process is transparent.

RESOLVED that the Members agreed that nominations should now be closed and They will co-opt to fill the casual vacancy at the October meeting.

The Clerk was asked to contact the nominees and request they provide a resume to be forwarded to Councillors prior to the October meeting.

20/1059 Re-opening of the Parish Centre

Councillor Madeley reported that she had met with Councillor Watkins and the Clerk last month to review the implications of re-opening the Parish Centre due to COVID 19 and to carry out a risk assessment of the building.

Councillor Madeley provided a report of her findings which was circulated to Members prior to the meeting. The report highlighted that the Parish Council don't have cleaners to carry out the required level of cleaning before and after each group has used the centre and only six people at a time would be allowed to carry out activities in the meeting room which wouldn't be financially viable. Legislation states that face masks have to be worn in community centres and a track and trace system would have to be put in place. Councillor Shirley Reynolds said that staff should not be put at risk.

RESOLVED that the members agreed that it was not possible to safely open the Parish Centre for the foreseeable future but will review the situation in January 2021.

20/1060 Clearing of overgrown vegetation at Holy Trinity Churchyard

Holy Trinity Church need to extend the existing memorial area of the Churchyard to provide extra space for cremated remains, which involves cutting back the overgrown vegetation around the bordering fence.

The Finance Committee have reviewed quotes for the work to be carried out and made recommendations that ID Verde are appointed to complete the task.

RESOLVED: That the Members agreed to award the contract to cut back the vegetation in Holy Trinity Churchyard to ID Verde.

20/1061 Removal of bus stop

The cost of the proposed removal of the bus stop outside Holy Trinity Church, Church Road to provide additional parking spaces, has increased from £5000 to £6500. The Clerk explained that this was due to a change in contractor used by Telford & Wrekin Council.

The clerk was asked to contact Highways Department and challenge the increase to the original quote.

RESOLVED that the Members agreed to delegate responsibility for the removal of the bus stop outside Holy Trinity Church to the Finance Committee up to £6500.

20/1062 Trench Road playing fields

Councillors met with representatives from Telford & Wrekin Council and ID Verde to review the options to improve the children's play equipment on the Trench Road playing field and to consider the location to install an outdoor gym.

A design of proposed gym equipment was forwarded by Derek Owen. Members requested that the gym equipment is sited close to the existing play equipment rather than other options discussed. It was preferred to have a hard-standing base for the play equipment rather than the suggested grid matting for easy grass cutting. The Clerk will notify the appropriate officers.

20/1063 Gibbons Road housing development

Councillor Madeley reported that heavy flooding had occurred in Gibbons Road and on the Trench Road recently and that the level of drainage is inadequate with all the new houses being built. Residents expressed their displeasure on social media at the perceived lack of action by the Parish Council

Councillor Charles Smith said that the planners should have looked at sustainable urban drainage when the development began.

Councillor Madeley added that a tree had fallen down during the storms and it raised questions as to whether the agreed tree maintenance is being carried out by Countryside Developments. They now need to be pinned down to put everything right before the site is finished.

RESOLVED that the Parish Council will send a letter to Gibbons Road and surrounding residents to highlight that the Parish Council has been proactive in dealing with Countryside Developments and to emphasise that they will continue to monitor progress.

20/1164 To receive a Statement of Accounts for August/September 2020

The Clerk circulated a Statement of Accounts for August/September 2020 prior to the meeting.

RESOLVED – to approve and accept the Statement of Accounts for August/September 2020 (copy attached to office Minutes).

20/1065 Clerks update

The Clerk and Councillors Shirley and Stephen Reynolds are dealing with a complaint about the former bus garage in New road, Wrockwardine Wood which has recently been taken over by new owners who are running a car repair business which has traffic coming and going at all hours of the day and night upsetting the residents. A petition has been handed into the office, which has been signed by 48 residents opposing the use of the building as a car repair garage. Planning Enforcement has been contacted but they have no concerns following investigation.

Issues have also been raised about the state of the building and whether there is asbestos in the roof.

The Clerk will contact environmental health at Telford and Wrekin Council to see if an officer will inspect the building and report back at the next meeting in October.

20/1066 Items of information only

Items put forward for the next meeting:

- Gibbons Road Development update
- New Road garage – change of use issues

Councillors asked that the meeting be held using Microsoft Teams in October. The Clerk will look at the possibility.

20/1067 Private session

Exclusion of Press and Public

Public Bodies (Admissions to Meetings) Act 1960 – to Resolve that in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of information as defined in the Public Bodies (Admission to Meeting) Act 1960, the public and press will be temporarily excluded from the meeting and asked to withdraw.

20/1068 Caretaking update

Following the retirement of the Cleaners/key holders, the Finance Committee have reviewed the role of cleaner/key holder at the Parish Centre.

20/1069 Clerks salary

The Committee were asked to review the NALC Agreement for a national salary award for 2020-21.

20/1070 Date & Venue of the Next Meeting

Full Council Meeting – Monday 5th October 2020 at 6.00pm

Meeting finished at 7.20pm

Signed.....
Chairman

Date.....