



## ***FULL COUNCIL MEETING MINUTES***

**MINUTES** of the Wrockwardine Wood & Trench Parish Council Meeting, held on Monday 1<sup>st</sup> February 2021 at 6pm via Teams.

**PRESENT:** Cllr's H. Smith (Chair), A. Bennett, F. Doran, L Madeley, Mrs S. Reynolds, S. Reynolds, G. Singh, C. Smith, J. Thompson, Mrs A. Watkins and D. Wright.

### **20/1139 Welcome**

Councillor Helen Smith welcomed everyone to the meeting and thanked Derek Owen and Councillor Kelly Middleton from Telford & Wrekin Council for their attendance.

### **20/1140 Apologies for absence**

All Councillors were present.

### **201141 Disclosable Pecuniary Interest**

None declared.

### **20/1142 Minutes of the Parish Council Meeting held on 11<sup>th</sup> January 2021**

Amendments were as follows:-

20/1130 should be Infant School

Councillor Shirley Reynolds did not vote.

**RESOLVED** that the Minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> January 2021 were confirmed as a correct record subject to the above amendments been made and will be signed by the Chair.

### **20/1143 Mental Health Champion**

Councillor Kelly Middleton of Telford & Wrekin Council spoke to Councillors about an initiative to improve the health and wellbeing of residents in Telford Each Town or Parish Council is being asked to put forward a representative to be the mental health champion for their area, who will receive suitable training for the role. This will be followed up by a campaign and a series of events offering mental health support to residents. Due to lockdown the impact of social isolation is a big issue. Wrockwardine Wood and Trench Parish Council will work with partners agencies to reach out to residents needing support.

Councillor Doran volunteered to represent the Parish Council in the role of Mental Health Champion.

**RESOLVED** that Councillor Doran will represent the Parish Council as Mental Health Champion.

## **20/1144 Trench Community Field**

### **Play area**

Derek Owen was invited to the meeting to discuss options for a green gym and quotes for new play equipment on Trench Community Field.

Four design options were submitted in response to the tender put out by Telford & Wrekin Council which were presented for consideration by the members present. Owen gave an evaluation of each design Councillors raised a number of points including:

- Would option 2 be difficult to maintain grass cutting due to sharp points which were possibly a hazard?  
[This would have to be taken into consideration when grass cutting.](#)
- Is the tarmac path a suitable place for an activity trail bearing in mind that it is a public right of way?  
[Warning/give way signs would be put in place.](#)
- Concerns that cyclists speed through the public right of way which would be dangerous.  
[This is usually a certain time of the day when people are going to and from work, give way signs would be installed.](#)
- Concerns about the bollards being removed while the work is being completed, there is a risk that travellers could get access to the field.  
[Telford & Wrekin Council could install drop down bollards](#)
- Seating may encourage anti-social behaviour.  
[National standards, ROSPA and Play England recommend seating so that people attend the play for longer periods with their children.](#)
- There is no fencing around the play area to keep dogs out.  
[Play England recommend not to have a fence unless the play area is near a main road.](#)

Councillors requested that the following actions are taken:

- Any bench installed in the play area is located furthest away from the houses.
- If drop down Bollards are installed then keys need to be held by Telford and Wrekin Council and the Clerk.
- Give way signs to be installed on the public right of way.
- Councillors would like to buy into Community Action Teams CCTV offer and instal a camera on the park to help alleviate fears of anti-social behaviour.

A vote was taken to decide which design was the most suitable of the 4 options put Forward:-

|           |           |           |            |
|-----------|-----------|-----------|------------|
| Option 1. | No votes  | Option 3. | No votes   |
| Option 2. | Two votes | Option 4. | Nine votes |

**RESOLVED:** The Members agreed to go with option 4. by Kompan to provide a new play area on Trench Community Field.

The Clerk to liaise with ID Verde regarding CCTV for the playing field.

## 20/1145 **Green Gym**

Derek Owen discussed options to install a green gym on Trench Community Field and distributed a list of options prior to the meeting.

The equipment would be supplied by Sunshine Gym at Broxap and the options were as follows:-

- |           |                       |          |
|-----------|-----------------------|----------|
| Option 1. | 4 items of equipment  | £9,703   |
| Option 2. | 6 items of equipment  | £13,137  |
| Option 3. | 8 items of equipment  | £ 16,282 |
| Option 4. | 10 items of equipment | £ 19,329 |

All quotes include supply and installation of a tarmac surface, installation of equipment charges and delivery charge.

The equipment would be ordered by Telford & Wrekin Council on behalf of the Parish Council and Derek Owen would liaise with the Parish Council to decide where it should be sited.

**RESOLVED** that the members agreed to purchase Option 2. for the green gym equipment to the value of £13,137.

## **20/1145 Review of the Environmental Operative Contract**

Councillor Wright declared an interest.

Following the presentation at the January meeting by Dean Sargeant, Director for Neighbourhood and Enforcement Services, Telford & Wrekin Council, Councillors discussed options for the Community Action Team proposal, in which the Parish Council would continue to share an operative with St. Georges & Priorslee Parish Council on a 60/40 share.

Councillor Charles Smith recommended that the Parish Council opt for Package D

2-day Neighbourhood Enforcement Officer (NEO)

Dedicated public realm crew – 12 months split with neighbouring parish council  
£ 39,920

Cost share £ 23,952 Wrockwardine Wood & Trench Parish Council  
£ 15,968 St. Georges & Priorslee Parish Council

The Action Team would go live from 1<sup>st</sup> April 2021 and would require a three-year agreement. Telford & Wrekin Council will be providing 50/50 match funding.

An annual CCTV package could be added for £ 3540 which would be used to cover the new play equipment/green gym at Trench Community Field.

**RESOLVED** that the Members agreed to sign up to Package D in partnership with St. Georges and Priorslee Parish Council on a 60/40 share basis.

Councillor Wright did not vote.

## **20/1146 Climate Change Declaration**

Councillor Stephen Reynolds reported on a request from Telford & Wrekin Council for Town and Parish Councils to sign up to the Climate Change Emergency Action Plan and become carbon neutral/carbon negative by 2030. All future procurement would look at being carbon neutral. The Clerk was asked to put the item on next month's agenda and obtain a copy of the agreement.

## **20/1147 The Cockshutt**

Councillor Stephen Reynolds updated the members on the plans for the Cockshutt to become a Local Nature Reserve (LNR). Telford & Wrekin Council are still to confer with Natural England, but the decision should go to a Telford & Wrekin Cabinet meeting in March and if agreed the Cockshutt will become an LNR from the 1<sup>st</sup> April 2021. Councillor Reynolds would like to have a celebration to highlight the Cockshutt achieving LNR status and securing its use for future generations

## **20/1148 Church Road Bus Stop**

The Clerk has contacted the Highways Department of Telford & Wrekin Council to query the cost of removing the bus stop on Church Road outside Holy Trinity Church to enable additional parking for residents picking up children from school or attending the Church. A revised quote of £ 5072.86 has been received.

**RESOLVED** that the members accepted the revised quote of £ 5072.86 to remove the bus stop on Church Road.

## **20/1149 Register of Buildings of Local Interest**

Councillor Stephen Reynolds reported that Telford & Wrekin Council are reviewing their Register of Buildings of Local Interest and gave an overview of building already on the list in the Wrockwardine Wood & Trench area.

### **Grade II listed buildings:-**

The Mill, Church Road  
Holy Trinity Church  
The Old Rectory  
The Bulls Head Public House

### **Buildings of local interest:-**

The Methodist Chapel, Chapel bank (Plough Road)

Councillors discussed which buildings should be added, this included the following buildings:

Old New Inn - 53 Trench Road  
The old fire station – 102 Trench Road  
White Horse Public House - built 1734  
Wrockwardine Wood House  
Methodist Chapel – 1-4 Church Road  
Corner House (Doctors House) – Talbot Road  
Funeral Parlour (stained glass windows) - Trench Road  
Gordon Richards house (blue plaque) – Bonita, Plough Road  
Former Jones Taxis – Tentrees, 19 Trench Road  
Station House – Horton Road  
The old petrol pump – Trent Lodge, Trench Road  
Blue Pig – Capewell Road

The Clerk was tasked with putting together a list of buildings of interest submitted by Councillors and forward it to Penny Knight at Telford & Wrekin Council (TWC) for consideration.

Councillor Thompson left the meeting.

**.20/1150 Clerk's report**

The Clerk read a letter she had received from Denise Garner, Headteacher of Wrockwardine Wood Infant School for the attention of the Councillors referring to the request for a contribution to the carpark floodlights. The Clerk has spoken to TWC Street Lighting Engineers and they confirmed that they had maintained the car-park floodlights which are on a feed from the streetlights in Church Road. The Parish Council pay around £20,000 a year to Telford & Wrekin Council for street lighting, which includes the cost of the carpark floodlights.

**20/1151 Payment to be issued.**

Councillor's received a list of the expenditure transactions for January 2021 and a list of payments to be made.

**RESOLVED** that the expenditure transactions for January 2021 totalling £7753.79 were approved. (Copy of list attached to office minutes).

**20/1152 To receive a Statement of Accounts for January 2021**

The Clerk circulated a bank reconciliation and bank statement for January 2021 to all members prior to the meeting.

**RESOLVED** – to approve and accept the Statement of Accounts for January 2021 (copy attached to office Minutes).

**20/1153 Items of information**

Councillor Shirley Reynolds asked that the budget for utility costs is moved to the Building Costs heading and that the net amount of National Insurance is reviewed and an increase in costs is included in the budget

Councillor Stephen Reynolds reported that the Bulls Head is up for sale and he would like to see it preserved as a community asset. The building is grade II listed and it would be a shame if it were to fall into disrepair.

Councillor Stephen Reynolds and the Clerk to make further enquiries and report back to the next meeting.

**20/1154 Date & Venue of the Next Meeting**

**Full Council Meeting** – Monday 1<sup>st</sup> March 2021 at 6.00pm

**Meeting finished at 19.57**

Signed.....  
Chairman

Date.....