

ANNUAL PARISH COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Annual General Meeting held on Monday 3rd May 2021 via Microsoft Teams at 6.20pm.

PRESENT: Councillors: A. Bennett, F. Doran, L. Madeley, Mrs Shirley Reynolds, Stephen Reynolds, G. Singh, C.F. Smith, H. Smith, B.J. Thompson, Mrs S.A. Watkins and D. Wright

IN ATTENDANCE: No members of the public present.

21/1000 Election of a Chairman

It was **RESOLVED** – to elect **Councillor L. Madeley** as Chair for the forthcoming twelve months.

21/1001 Chairman's acceptance of Declaration of Office

Councillor L. Madeley signed the Declaration of Acceptance of Office and took the Chair.

21/1002 Election of a Vice Chairman

There were two nominations for the position of vice -chair:

Councillor Fiona Doran was nominated by Councillor C. Smith

Councillor Shirley Reynolds was nominated by Councillor J. Thompson

A vote was taken, and Councillor Doran polled 5 votes and Councillor Reynolds polled 6 votes.

RESOLVED – to elect **Councillor Mrs Shirley Reynolds** as Vice Chair for the forthcoming twelve months.

21/1003 Vice-Chairman's acceptance of Declaration of Office

Councillor Shirley Reynolds signed the Declaration of Acceptance of Office as Vice-Chair.

21/1004 Apologies for Absence

All councillors were present.

21/1005 Disclosable Pecuniary Interests

None were disclosed.

21/1006 Election of Committees

Councillor Thompson proposed that the Parish Councils disband all committees, including the Finance Committee, Planning Committee and Christmas Party Committee and that the business undertaken by each committee will be

considered at Full Council Meetings in future.

A discussion took place and the Chair suggested that agendas for committee meetings could be circulated to all councillors so that members not on the committee could then make suggestions on agenda items to the Chair which would be put forward during the committee meeting.

A vote was taken as follows:

To continue to hold Committee meetings	5 votes
To disband all committees	6 votes

RESOLVED – to disband all committees and discuss finance, planning and Christmas party business in Full Council Meetings in future.

21/1007 To appoint representatives to outside bodies.

a) SALC Wrekin Area Committee

RESOLVED – to appoint Councillors Stephen Reynolds and Fiona Doran as representative to SALC Wrekin Area Committee.

b) Bus User Group

No Councillors put their name forward to represent the Parish Council on the Bus User Group.

c) Friends of the Cockshutt

RESOLVED – that Cllr's Stephen Reynolds will continue as representatives to the Friends of the Cockshutt Group.

d) Parish Charter Monitoring Group

RESOLVED – to appoint the Clerk as representatives to the Parish Charter Monitoring Group.

21/1008 Previous Minutes of the Parish Council Meeting held 13th April 2021

RESOLVED – that the minutes of the meeting held on Tuesday 13th April 2021 were confirmed as a correct record and signed by the Chair.

21/1009 Clerk's report on action taken since last meeting

The Clerk reported that she has been meeting virtually with the new CAT Team and St. Georges and Priorslee Parish Council to ensure the smooth running of the new contract. Two new CCTV cameras are due to arrive next week and one will be situated on Trench Road playing field to monitor the new green gym and play area following incidents of anti-social behaviour and vandalism. The second camera will be initially sited in Canalside to address fly tipping which is on the increase across the area.

Allotment invoices for Stanmore Drive have gone out and the Clerk and Councillor Watkins collected rents at the allotment on Sunday morning for plot holders who didn't wish to pay by bank transfer. Six new plots have been allocated during the last month and the allotments are looking very productive.

21/1010 Payments to be Issued

The Clerk distributed a list of the expenditure transactions for April 2021.

RESOLVED – that the expenditure transactions for April 2021 totalling £7,626.99 be approved. (Copy attached to office Minutes).

21/1011 To receive a balance sheet for the end of the financial year 2020-2021

RESOLVED – that the balance sheet and supporting bank statement for the Lloyds Bank Current Account and Nationwide Savings Account were accepted as a correct record. (Copy attached to office Minutes).

21/1012 Confirmation of Standing Orders and Financial Regulations

RESOLVED – that the Standing Orders were reviewed and adopted by the Parish Council.

RESOLVED – that the Financial Regulations were reviewed and adopted by the Parish Council:

21/1013 Any Items of Information or Items for the next agenda

Cllr Shirley Reynolds asked that a copy of the Asset Register is available for the next meeting..

21/1014 Date and venue of next meeting

RESOLVED -that future meeting dates for 2021 /2022 will be held on the 2nd Tuesday of each month. A list of dates will be circulated following the meeting.

The next Full Council Meeting will be held on Tuesday 8th June 2019 at 6.30pm.

The Meeting closed at 6.54pm.

Signed.....
Chairman

Date.....