

WROCKWARDINE WOOD & TRENCH PARISH COUNCIL

The Parish Council Centre, Church Road, Wrockwardine Wood, Telford. TF2 7AH
Tel: 01952 567040 Email: clerk@wrockwardinewoodandtrench-pc.co.uk

**Members are hereby summoned to attend the Annual Meeting of the Parish Council
which will take place via Microsoft Teams on Monday 3 May [2021](#) at the rise of the
Annual Parish Meeting**

A G E N D A

1. Election of a Chairman
2. Chairman to sign the Declaration of Acceptance of Office
3. Apologies for Absence
4. Election of a Vice Chairman
5. Disclosable Pecuniary Interests
6. Election of Committees:
 - a) Finance Committee
 - b) Allotment Committee
 - c) Planning/Working Committee
 - d) Christmas Party Committee
7. To appoint representatives to outside bodies:
 - a) SALC Wrekin Area Committee
 - b) Bus Users Group
 - c) Friends of the Cockshutt
 - d) Parish Charter Group
8. To confirm the Minutes of the Parish Council Meeting held on Tuesday 13th April 2021 –
Copy enclosed.
9. Clerks Report on action taken since the last meeting
10. Payments to be issued – *a list of payments will be tabled*
11. To receive a balance sheet for the end of the financial year 2020-2021
12. Standing Orders and Financial Regulation
To review Standing Orders and Financial Regulations in line with recommendations
made by SALC. -
13. Any Items of Information or Items for the next agenda
14. To confirm dates for Parish Council Meetings - List of dates will be tabled for approval.

CAROL BINNINGTON,
CLERK TO THE PARISH COUNCIL