



FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Meeting, held on Tuesday 13th April 2021 at 6pm via Teams.

PRESENT: Cllr L. Madeley (Vice -Chair), A. Bennett , Mrs S. Reynolds, S. Reynolds, G. Singh, C. Smith, J. Thompson, Mrs A. Watkins and D. Wright.

20/1179 Welcome

Councillor L. Madeley welcomed everyone to the meeting in the absence of the chair. Councillors were asked to observe a minutes silence in memory of HRH Prince Phillip who passed away on the 9th April 2021 and dedicated his life to public service and supported the Queen. May He rest in peace.

20/1180 Apologies for absence

Apologies were received from Councillors F. Doran and H. Smith

201181 Disclosable Pecuniary Interest

None declared.

20/1182 Minutes of the Parish Council Meeting held on 1^s March 2021

RESOLVED that the Minutes of the Parish Council Meeting held on Monday 1st March 2021 were confirmed as a correct record and signed by the Vice-Chair.

20/1183 Minutes of the Planning Committee Meeting held on 8th March 2021

RESOLVED that the Minutes of the Parish Council Meeting held on Monday 8th March 2021 were accepted as a correct record.

20/1184 Minutes of the Finance Committee Meeting held on 25th March 2021

RESOLVED that the Minutes of the Parish Council Meeting held on Thursday 25th March 2021 were accepted as a correct record.

20/1185 Public Session

No members of the public were in attendance.

20/1186 Trench Pool maintenance

Councillor Stephen Reynolds reported that there have been a lot of complaints about Trench Pool and Middle Pool and the lack of maintenance. The two pools come under Oakengates Town Council but a lot of residents from Wrockwardine Wood and Trench use the pools for recreation purposes, Councillor Reynolds has walked around Middle Pool with Kay Steele of Telford &

Wrekin Council to identify issues and make a list of work to be carried out, which included signage, car parking, waste bins and to provide new seating. Oakengates Town Council will liaise with Telford & Wrekin Council regarding improvements.

Councillor Stephen Reynolds asked the Parish Council if they would support Telford & Wrekin Council to improve green spaces and contribute to the improvements identified once the costings have been agreed. A meeting will take place with interested parties shortly and Councillor Reynolds will report back from the meeting. It was suggested that the Canals Trust and Telford Angling Association should be contacted too.

20/1187 CCTV options

The Clerk reported that there has been vandalism to one of the new pieces of play equipment on Trench playing field and recommended that the Parish Council sign up to the Community Action Team (CAT) annual CCTV package at a cost of £3640. The package would include one stationery camera and a roving camera. New play equipment will be installed at the playing fields and it was suggested that a fixed camera is sited on the playing field and then a roaming camera could be used in hotspot areas like Canalside to address fly tipping problems.

Councillor Shirley Reynolds explained that the CCTV system is monitored centrally from The Place in Oakengates so we won't have to monitor it ourselves. Councillors Wright said that CCTV signage acts as a warning and shows residents that we are doing something to address vandalism.

RESOLVED – that the members agreed to sign up to the CAT Annual CCTV Package for 2 cameras, one of which to be situated on Trench playing field..

20/1188 Summer Event

Councillor Madeley reported that she had spoken to Derek Owen of Telford & Wrekin Council and the contractor for the new play equipment on Trench playing field and work on the new play equipment will begin on week beginning 10th May. It would be nice to hold a community event to celebrate the launch of the new play equipment and the green gym during the summer, a series of activities could be held on the playing field which would appeal to all age groups. The play equipment contractor has offered to supply balloons and goody bags to support the event.

Councillor Shirley Reynolds said that she had grave concerns encouraging groups of people to get together too soon following lockdown and suggested that the end of July/August would be more suitable to hold an event in case infection rates rise again.

RESOLVED – that the members agreed to hold a community event on Trench playing field as soon as government restrictions allow. Councillors Madeley and Watkins agreed to form a working party to work with the Clerk to plan the event.

20/1189 Clerk's report

The Clerk reported that the Parish Centre has been deep cleaned and the cost has been covered by the Elections Team who are using the meeting room for elections on the 6th May 2021.

There are meetings arranged with the new CAT Team for later this week to discuss a programme of work for the Environmental Team. An apprentice has joined our operative and a new electric vehicle will be issued to the team next month.

20/1190 Payment to be issued.

Councillor's received a list of expenditure transactions for March 2021 including a payments to be made for April.

RESOLVED that the expenditure transactions for March 2021 totalling £11,865.07 were approved. (Copy of list attached to office minutes).

20/1191 To receive a Statement of Accounts for March 2021

The Clerk circulated a bank reconciliation and bank statement for March 2021 to all members prior to the meeting.

RESOLVED – to approve and accept the Statement of Accounts for March 2021 (copy attached to office Minutes).

20/1192 Any Items of information only or items for the next agenda

Councillor Wright updated that the Old Shawbirch has now been boarded up. Telford & Wrekin Council have approached the owner and they have been assured that the development will proceed shortly.

Following complaints received regarding the state of Canalside and the regular dumping of rubbish Councillors Shirley Reynolds and Charles Smith had a walk along Canalside last week and took photos which were passed to Telford & Wrekin Council to action. The Clerk was asked to include the item on the Agenda for the next meeting.

Councillor Madeley discussed the location of markers on Gibbons Road which identified proposed speed bumps to tackle speeding issues in the area. Some of the residents have had letters asking for their comments on the proposal. The Clerk updated that the speedbumps won't go ahead without public consultation and councillors asked that they be involved in the consultation.

Councillor Thompson identified part of the pavement in Gibbons Road which needs to be dropped to allow for crossing. Councillor Wright replied that all pavements would be reinstated at the completion of the new development and he would speak to James Dunn at Telford & Wrekin Council to highlight the issue and to discuss fencing by Woodhouse Crescent bungalows.

20/1193 Private Session – Exclusion of Press and Public Public Bodies (Admissions to Meetings) Act 1960

To Resolve that in view of the confidential nature of the business about to be transacted which will involve the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meeting) Act 1960, the public and press will be temporarily excluded from the meeting and asked to withdraw

20/1194 Clerks Pension

The Clerk advised the Members that she had received notification from Shropshire County Pension Fund that following a review by the Actuary a deficit of £100 was noted on the employers part of the contributions for 2020-2021 and members were asked to agree the payment of the outstanding amount.

RESOLVED – that the Members agreed to the payment of £100 to Shropshire County Pension Fund in accordance with recommendations made by the Actuary.

20/1195 Toddler groups request to restart group meetings

Councillor Shirley Reynolds is Cabinet Member for Children and Young People at Telford & Wrekin Council and declared an interest.

The Clerk had received a request from Wrockwardine Wood Toddlers Group asking for the group to be able to meet again in the parish meeting room on a limited basis in accordance with guidelines issued by the Early Years website.

Councillor Wright said that the hirer of the meeting room would have to be compliant with Covid legislation and they would have to sign a disclaimer. The space would need to be defined and what they would be required to sign a disclaimer.

Councillor Charles Smith pointed out that the Parish Council have not recruited a Cleaner/caretaker yet and toilets would need to be cleaned, also there is no two-way corridor space.

Councillors discussed the request and considered cleaning options, but concluded that it would be too expensive to pass on cleaning costs to the group if an outside contractor was brought in until a caretaker/cleaner is recruited.

RESOLVED – that the Members agreed that whilst they welcome the return of the Wrockwardine Wood Toddlers Group, they have a duty of care to their user groups and will remain closed to the public until a cleaner/caretaker has been recruited and final lockdown restrictions have been lifted in line with government guidelines. Councillor Shirley Reynolds did not vote.

The Clerk asked for a directive from Councillors as to whether Slimming World and other group are able to return yet as she has been contacted by group leaders.

Councillors felt that we need to be fair to all groups but children's groups are different to Slimming World, who have a heavy footfall. Additional costs of cleaning would have to be passed on to the group and the Parish Council don't receive any income from the hire of the school hall apart from caretaking costs. Further risks would arise from use of the kitchen and toilet facilities and at present this would put our own staff at risk.

RESOLVED – that the Members felt that there was great risk opening the Parish Centre to Slimming World to allow access to the school hall and recommended that the responsibility for use of the school hall should rest with Wrockwardine Wood Infant School.

Councillor Shirley Reynolds did not vote.

The Clerk was asked to write to Wrockwardine Wood Primary School to inform them that if they wish to have Slimming World use the school hall they will have to use their own entrance hall and appoint personnel to oversee caretaking arrangements themselves.

20/1196 Date & Venue of the Next Meeting

**Annual Parish Meeting followed by the Annuals Council Meeting –
Monday 3rd May 2021 at 6.00pm**

Meeting finished at 19.26

**Signed.....
Chairman**

Date.....